

## **Applications Systems Analyst**



LINN COUNTY DEPARTMENT OF HEALTH SERVICES

Class Code: 770

AVAILABLE POSITION

Applications Systems Analyst Health Information Technology (Classification 087) Classified/Exempt Full Time (37.5 hours/week) position

## **ESSENTIAL FUNCTIONS:**

Installation and support of computer hardware, software, and other technology for the Health Department. Must be able to evaluate requirements presented by a department and determine the hardware, software and other technologies that will satisfy the needs presented, including obtaining information and quotes from vendors as needed. Will work to diagnosis personal computer and server hardware problems, performing support to end-users, system maintenance, and repairs. Imagine new computer set-ups with onboarding of new employees to Health Department computers and systems. Onboarding, monitoring, and support of County issued cell phones. Completion of purchase requests for hardware, software, and other technologies to support the Health Department.

## **MINIMUM QUALIFICATIONS:**

An associate degree in a computer related discipline from an accredited institution and three years of experience supporting networked computer systems or any satisfactory equivalent combination of experience, education and training which demonstrates the ability to perform the work described. Skilled in analyzing and correcting desktop hardware, software, and networking problems. Ability to work with minimal supervision. Ability to learn and adapt to current and changing technologies. Ability to communicate effectively, both orally and in writing, with technical and non-technical staff. Ability to establish and maintain a harmonious working relationship. Work on occasion will need to be performed after hours and weekends as per HIT Program manager request. Must be able to pass a criminal history check and possess a valid Oregon drivers' license with an acceptable driving record.

## SALARY, BENEFITS, COMPENSATION:

Linn County employees say their benefits play a large role in what makes the County such a great place to work. We offer competitive benefit plans.

- Medical, Dental, and Vision Benefits
  - Family plans are less than \$15 per month
- Vacation and Floating Days
- Paid Holiday Time
  - 10.5 paid holidays
- Sick & Bereavement Time
- Employee Assistance Program (EAP)
- County Paid Life and Long-Term Disability Benefits
- Longevity Incentive
- Public Service Loan Forgiveness
- Public Employee Retirement System (PERS)
  - Fully Paid by County

Our work week is 37.5 hours, this reduced schedule allows for a healthier work life balance. For a full list of our benefits, please visit our Benefits webpage: <u>Benefit Summary</u>

SALARY RANGE CLOSING DATE: HOW TO APPLY: \$5,288-\$6,666 Until Filled <u>www.linncountyhealth.org</u>

LINN COUNTY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER