

# LINN COUNTY CLASSIFICATION

**TITLE:** NUTRITION EDUCATOR II  
**NUMBER:** 726  
**PAY RANGE:** 10  
**CATEGORY:** SEIU

**APPROVAL ORDER  
NUMBER: 2007-449  
DATE: May 23, 2007**

GENERAL STATEMENT OF DUTIES/JOB OBJECTIVES: Provides leadership to the Women, Infants and Children (WIC) program regarding breastfeeding promotion, education, and support. Screen and instruct WIC program clients at nutritional risk and document all nutrition intervention and education

SUPERVISION RECEIVED: Works under direct supervision of the Supervising Nutrition Educator who outlines education protocols, work standards, procedures and assignments. Responsible for carrying out tasks with a minimum of supervision, working independently in certain circumstances. Involves greater use of initiative and judgment.

SUPERVISION EXERCISED: Participates in training and overseeing of volunteers working all phases of clinic operations. Assists in the job orientation of new personnel. Employee evaluation and discipline is not a duty of this classification.

ESSENTIAL FUNCTIONS:A person employed in this classification must possess the capability to perform the following duties to be considered for this position. The duties are essential functions requiring the critical skills and expertise needed to meet job objectives. Additional specific details of these essential functions may be provided by the specific office or department job announcement, if applicable.

1. Utilize criteria obtained from client history, physical measurements and laboratory testing to certify clients for WIC program and analyze nutritional risk criteria.
2. Provide basic nutrition education and Initiate client referrals to other public health programs and to outside medical/social/educational agencies.
3. Document nutrition interventions in WIC chart and maintain client records according to State and local guidelines.
4. Perform duties of the breastfeeding coordinator as defined in State WIC policy.
5. Perform duties as the WIC training coordinator. (Conduct trainings, assure basic skills and act as a resource).
6. Participate in special user trainings and perform duties as the expert user (resource person, troubleshooter) of WIC computer programs (TWIST, FLPP).
7. Work under the direction of the dietician and WIC coordinator to certify and counsel clients who are at high risk and work on special projects when necessary.
8. Develop and maintain effective, harmonious and reasonable work relationships with others.
9. Maintain regular and predictable work attendance.

OTHER FUNCTIONS: This classification covers the most significant essential functions performed by an employee in his position, but it does not include other occasional work which may be similar to, related to, or a logical assignment of this position.

RECRUITING REQUIREMENTS:(Additional specific details may be provided by the specific office or department job announcement, if applicable.)

KNOWLEDGE SKILL AND ABILITY:Considerable knowledge of nutrition and health. Advanced training in breastfeeding management. Advanced training working with WIC computer programs such as TWIST and FLPP. Excellent communication skills and ability to conduct basic groups as well as one-on-one education sessions.

EXPERIENCE, EDUCATION AND TRAINING: Higher Education Degree in health education, nutrition or related fields. Two years experience in WIC or any satisfactory experience which demonstrates the ability to perform the work described.

NECESSARY SPECIAL QUALIFICATIONS: Certification from International Board Certified Lactation Consultant (IBCLCE) Examiners preferred. Certified Lactation Educator (CLE) certificate required. Possession of a valid Oregon Motor Vehicle Operator's License and an acceptable driving record may be a condition of employment.

PHYSICAL DEMANDS AND WORK ENVIRONMENT: Work is generally performed indoors in multiple offices or clinic settings. Work involves travel to various community agencies and schools throughout the County. Work involves a significant amount of locomotion, including operation of a motor vehicle and movement from the vehicle to the office, clinic, community agency or school. Requirements include the ability to see, talk and hear, sit, stand and walk, bend and stoop; use hands to handle or operate objects, tools or controls, including use of a computer keyboard; reach with hands and arms and lift or move thirty (30) pounds. Have sufficient visual acuity to read scales, measuring boards, obtain capillary blood samples, read hemocue machine. Work may involve potential exposure to blood products, cleaning materials and loud noises.