



LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Steve Wills, Director

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TO: Board of Commissioners
FROM: Steve Wills, Planning & Building Department Director
DATE: April 9, 2024
RE: Planning and Building Department Update: March 2024

The attached tables include the Department's current FY2023-24 Revenue Summary and Permit Activity Reports through March 31, 2024. Also attached with this memorandum is the list of March 2024 land use applications received, a code enforcement summary, and current wildfire permitting reports. The March 2024 Department update is summarized below.

PLANNING

- Land use permits issued in March 2024 totaled 51.
- There is a Planning Commission meeting scheduled for April 9, 2024 at 7:00 pm.
- **PD24-0038:** An application by Riverland, LLC for a Code Text amendment to Linn County Code (LCC) Section 930.520 [UGA-RCM uses permitted through a Type IIA conditional use review] to add "The manufacturing, compounding, processing, assembling, packaging, treatment or fabrication of products conducted wholly indoors, excluding slaughterhouses, rendering plants and canneries." as Type IIA conditional use.
- **PD24-0027:** Concurrent applications by Willamette Valley Excavating LLC for a *Comprehensive Plan* text amendment to include a proposed expansion of an existing aggregate quarry in the Linn County aggregate inventory as a significant aggregate resource site, totaling 60.97 acres; a zone amendment to apply an Aggregate Resource Overlay (ARO) to the proposed mining area and the surrounding ARO Impact Area; and a development permit for mining and processing on the subject properties
- There are two Board land use hearings scheduled in April.

April 9, 2024 at 10:00 am

- **PD23-0753:** Applications by Linn Benton Community College for a Comprehensive Plan Text Amendment, Reasons Exception to Statewide Planning Goal 3, and Plan Map and Zoning Map amendments, affecting a 53.56-acre property identified as T11S, R4W, Sec. 36, Tax Lot 300. The property is located adjacent to the city limits of Tangent, on the west side of Looney Lane and 0.16 miles north of the intersection of Looney Lane and Old Highway 34. The property currently has a Plan Designation of Agricultural Resource and is zoned Exclusive Farm Use (EFU). The amendments would apply a Plan designation of Public Service and a zoning designation of Public Services (PS).

April 30, 2024 at 10:00 am

- **PD24-0027:** Concurrent applications by Willamette Valley Excavating LLC for a *Comprehensive Plan* text amendment to include a proposed expansion of an existing aggregate quarry in the Linn County aggregate inventory as a significant aggregate resource site, totaling 60.97 acres; a zone amendment to apply an Aggregate Resource Overlay (ARO) to the proposed mining area and the surrounding ARO Impact Area; and a development permit for mining and processing on the subject properties.

BUILDING

- Total County building permits issued in March 2024, including non-structural permits, totaled 275. The number of building permits issued for dwellings in March totaled 29: 6 single family dwellings and 4 manufactured dwellings. 17 permits were issued for dwelling additions/alterations and 2 permits for accessory buildings were issued. Total number of Commercial permits issued totaled 3. Out of the 275 combined residential and commercial permits, 48 required plan review.
- Total Contract City building permits issued in March 2024, including non-structural permits, totaled 34. The number of building permits issued for dwellings in March totaled 6: 3 single family dwellings and 0 manufactured dwellings. 3 permits were issued for dwelling additions/alterations and 0 permits for accessory buildings were issued. Total number of Commercial permits issued totaled 3. Out of the 40 combined residential and commercial permits, 31 required plan review.

CODE ENFORCEMENT

- Total new cases for March 2024 was 17.
- Total cases closed in March 2024 was 21.

WILDFIRE GRANT

- We have received 2 new fire hardening applications and have not issued any grant checks.

OTHER

- A Historic Resource Commission meeting was held of April 4, 2024. Item discussed including Oregon Historic Preservation Month, updates to the National Historic Registry, and Commission vacancies.
- The Natural Hazard Mitigation Plan Update Steering Committee convened on April 3, 2024. Agenda items included a presentation from DOGAMI regarding Multi-hazard Risk Analysis and a discussion of risk analysis in the plan.



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**Estimate of Annual Revenues From Fees
 Fiscal Year 2023-2024
 Planning and Building Department
 March 2024**

| <u>REVENUE SOURCE</u> | (1) YTD REVENUE | | (3) TOTAL REVENUE ESTIMATED <u>Column (1) + Column (2)</u> |
|---|---------------------------|--------------------------|---|
| <u>REVENUE SOURCE</u> | <u>Aug '23 - June '24</u> | (2) ESTIMATED REVENUE | |
| Building Permits -- Plan Review, Permits, Misc, & Sales | \$834,334.68 | | |
| C.E.T Administrative Fees | \$20,805.51 | | |
| Building Permits -- Contract Cities | \$158,202.74 | | |
| Electrical Permits | \$224,727.03 | | |
| Planning Fees | \$176,747.03 | | |
| | <hr/> | | |
| TOTAL | \$1,414,816.99 | | |
| | | | |
| Building Permits -- County | \$420,333.33 | \$420,333.33 | \$1,254,668.01 |
| C.E.T Administrative Fees | \$3,333.33 | \$3,333.33 | \$24,138.84 |
| Building Permits -- Contract Cities | \$316,666.66 | \$316,666.66 | \$474,869.40 |
| Electrical Permits | \$216,666.66 | \$216,666.66 | \$441,393.69 |
| Planning Fees | \$200,000.00 | \$200,000.00 | \$376,747.03 |
| | <hr/> | | |
| TOTAL | \$1,156,999.98 | | \$2,571,816.97 |
| | | | |
| <u>REVENUE SOURCE</u> | <u>Budget</u> | (4) 2020/2021 | (5) Projected Surplus or (Deficit) <u>Column (3) - Column (4)</u> |
| Building Permits -- County, Permits & Sales | \$504,400.00 | | \$750,268.01 |
| C.E.T Administrative Fees | \$4,000.00 | | \$20,138.84 |
| Building Permits -- Contract Cities | \$380,000.00 | | \$94,869.40 |
| Electrical Permits | \$260,000.00 | | \$181,393.69 |
| Planning Fees | \$240,000.00 | | \$136,747.03 |
| | <hr/> | | |
| TOTAL | \$1,388,400.00 | | \$1,183,416.97 |

PLANNING AND BUILDING DEPARTMENT PERMIT ACTIVITY TABLES
March 2024

TABLE 1
PERMITS ISSUED FY 2023/2024

| | PLANNING APPLICATIONS | COUNTY BUILDING PERMITS | CONTRACT CITIES PERMITS | ELECTRICAL PERMITS | TOTAL |
|--------------|------------------------------|--------------------------------|--------------------------------|---------------------------|--------------|
| JULY | 60 | 91 | 33 | 135 | 319 |
| AUG | 44 | 95 | 22 | 177 | 338 |
| SEPT | 15 | 138 | 38 | 155 | 346 |
| OCT | 29 | 81 | 53 | 150 | 313 |
| NOV | 25 | 95 | 28 | 109 | 257 |
| DEC | 30 | 81 | 20 | 100 | 231 |
| JAN | 34 | 117 | 50 | 126 | 327 |
| FEB | 33 | 97 | 31 | 205 | 366 |
| MAR | 30 | 101 | 33 | 152 | 316 |
| APR | | | | | 0 |
| MAY | | | | | 0 |
| JUN | | | | | 0 |
| TOTAL | 300 | 896 | 308 | 1,309 | 2,813 |

TABLE 2
PERMITS ISSUED FY 2021/2022

| | PLANNING APPLICATIONS | COUNTY BUILDING PERMITS | CONTRACT CITIES PERMITS | ELECTRICAL PERMITS | TOTAL |
|--------------|------------------------------|--------------------------------|--------------------------------|---------------------------|--------------|
| JULY | 49 | 76 | 20 | 113 | 258 |
| AUG | 71 | 114 | 51 | 168 | 404 |
| SEPT | 50 | 110 | 35 | 171 | 366 |
| OCT | 39 | 109 | 50 | 104 | 302 |
| NOV | 35 | 97 | 30 | 141 | 303 |
| DEC | 29 | 125 | 34 | 154 | 342 |
| JAN | 44 | 102 | 27 | 185 | 358 |
| FEB | 27 | 104 | 25 | 135 | 291 |
| MAR | 37 | 90 | 27 | 133 | 287 |
| APR | 40 | 87 | 27 | 153 | 307 |
| MAY | 41 | 128 | 52 | 155 | 376 |
| JUN | | | | | |
| TOTAL | 462 | 1,142 | 378 | 1,612 | 3,594 |

TABLE 3
PERMITS ISSUED FY 2021/2022

| | PLANNING APPLICATIONS | COUNTY BUILDING PERMITS | CITIES PERMITS | ELECTRICAL PERMITS | TOTAL |
|--------------|------------------------------|--------------------------------|-----------------------|---------------------------|--------------|
| JULY | 76 | 91 | 141 | 172 | 480 |
| AUG | 84 | 120 | 28 | 180 | 412 |
| SEPT | 90 | 86 | 55 | 177 | 408 |
| OCT | 68 | 117 | 43 | 158 | 386 |
| NOV | 40 | 81 | 32 | 152 | 305 |
| DEC | 54 | 80 | 74 | 117 | 325 |
| JAN | 74 | 84 | 18 | 126 | 302 |
| FEB | 71 | 69 | 43 | 163 | 346 |
| MAR | 89 | 99 | 47 | 161 | 396 |
| APR | 77 | 88 | 16 | 164 | 345 |
| MAY | 72 | 90 | 28 | 143 | 333 |
| JUN | 72 | 86 | 6 | 166 | 330 |
| TOTAL | 867 | 1,091 | 531 | 1,879 | 4,368 |

**TABLE 4
SINGLE-FAMILY DWELLING PERMITS ISSUED
COUNTY**

| | 2018/2019 MO QTR | 2019/2020 MO QTR | 2020/2021 MO QTR | 2021/2022 MO QTR | 2022/2023 MO QTR | 2023/2024 MO QTR |
|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| JULY | 6 | 12 | 10 | 3 | 3 | 8 |
| AUG | 11 | 4 | 10 | 9 | 16 | 9 |
| SEPT | 9 26 | 5 21 | 5 25 | 12 24 | 19 | 4 |
| OCT | 8 | 9 | 5 | 13 | | 6 |
| NOV | 2 | 2 | 3 | 5 | | 3 |
| DEC | 5 15 | 5 16 | 9 17 | 3 21 | 0 | 3 |
| JAN | 5 | 4 | 3 | 2 | | 2 |
| FEB | 3 | 6 | 6 | 6 | | 6 |
| MAR | 4 12 | 14 24 | 8 17 | 6 14 | 0 | 6 |
| APR | 4 | 10 | 8 | 8 | | |
| MAY | 6 | 4 | 6 | 13 | | |
| JUN | 11 21 | 8 22 | 5 19 | 4 25 | 0 | |
| TOTAL | 74 | 83 | 78 | 84 | 19 | 47 |

**TABLE 5
MANUFACTURED DWELLING PERMITS ISSUED
COUNTY**

| | 2018/2019 MO QTR | 2019/2020 MO QTR | 2020/2021 MO QTR | 2021/2022 MO QTR | 2022/2023 MO QTR | 2023/2024 MO QTR |
|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| JULY | 5 | 11 | 5 | 6 | 3 | 4 |
| AUG | 2 | 6 | 8 | 5 | | 2 |
| SEPT | 7 14 | 6 23 | 6 19 | 4 15 | 3 | 4 |
| OCT | 8 | 4 | 8 | 3 | | 4 |
| NOV | 3 | 7 | 14 | 2 | | 3 |
| DEC | 3 14 | 7 18 | 10 32 | 4 9 | 0 | 6 |
| JAN | 6 | 4 | 2 | 2 | | 3 |
| FEB | 5 | 1 | 4 | 2 | | 2 |
| MAR | 6 17 | 3 8 | 4 10 | 6 10 | 0 | 4 |
| APR | 7 | 3 | 5 | 3 | | |
| MAY | 2 | 4 | 2 | 1 | | |
| JUN | 4 13 | 6 13 | 2 9 | 5 9 | 0 | |
| TOTAL | 58 | 62 | 70 | 43 | 3 | 32 |

TABLE 6
NON-ELECTRICAL PERMITS ISSUED
COUNTY

| | 2018/2019 | | 2019/2020 | | 2020/2021 | | 2021/2022 | | 2022/2023 | | 2022/2023 | |
|--------------|--------------|-----|--------------|-----|--------------|-----|--------------|-----|--------------|-----|------------|-----|
| | MO | QTR | MO | QTR | MO | QTR | MO | QTR | MO | QTR | MO | QTR |
| JULY | 174 | | 195 | | 138 | | 91 | | 76 | | 110 | |
| AUG | 172 | | 176 | | 180 | | 120 | | 113 | | 95 | |
| SEPT | 160 | 506 | 158 | 529 | 148 | 466 | 86 | 297 | 171 | 360 | 138 | |
| OCT | 175 | | 166 | | 147 | | 117 | | 109 | | 81 | |
| NOV | 138 | | 138 | | 98 | | 81 | | 97 | | 95 | |
| DEC | 150 | 463 | 164 | 468 | 111 | 356 | 80 | 278 | 125 | 331 | 81 | |
| JAN | 116 | | 120 | | 86 | | 84 | | 102 | | 83 | |
| FEB | 105 | | 108 | | 73 | | 69 | | 104 | | 97 | |
| MAR | 176 | 397 | 173 | 401 | 111 | 270 | 99 | 252 | 94 | 300 | 101 | |
| APR | 127 | | 144 | | 97 | | 88 | | 113 | | | |
| MAY | 151 | | 140 | | 110 | | 90 | | 128 | | | |
| JUN | 163 | 441 | 134 | 418 | 119 | 326 | 86 | 264 | | 241 | | |
| TOTAL | 1,807 | | 1,816 | | 1,418 | | 1,091 | | 1,232 | | 881 | |

TABLE 7
CONTRACT CITY DWELLING UNIT PERMITS ISSUED
BY FISCAL YEAR

| | FY 2023/2024 | | | FY 2022/2023 | | | FY 2021/2022 | | | FY 2020/2021 | | |
|--------------|--------------|----------|----------|--------------|----------|----------|--------------|----------|----------|--------------|-----------|----------|
| | SFD | MH | MFD | SFD | MH | MFD | SFD | MH | MFD | SFD | MH | MFD |
| BROWNSVILLE | | | | 1 | 1 | | 52 | 1 | | 14 | 1 | 2 |
| HALSEY | | 1 | | | | | | | | 1 | | |
| HARRISBURG | | | | | | | 5 | | 1 | 5 | | |
| LYONS | 4 | 2 | | | | | 3 | 1 | | 1 | 1 | |
| MILL CITY | 2 | | | 9 | | | 5 | | 1 | 11 | 19 | 2 |
| MILLERSBURG | 11 | | | 18 | | | 40 | | | 48 | | |
| SCIO | | | | | | | | | | | | |
| TANGENT | | 2 | | 2 | | | | | | | | |
| TOTAL | 17 | 5 | 0 | 30 | 1 | 0 | 105 | 2 | 2 | 80 | 21 | 4 |

**TABLE 8
PLANNING SECTION PERMIT ACTIVITY
FY 2023/2024**

CURRENT MONTH: March 2024

| DESCRIPTION | NUMBER | FEES | YEAR TO-DATE TOTALS | |
|--------------------------------------|-----------|------------------|---------------------|-------------------|
| | | | NUMBER | FEES |
| RESIDENTIAL | | | | |
| Evaluation & Processing | 18 | 1,800.00 | 129 | 12,900.00 |
| Variance | 5 | 3,250.00 | 37 | 24,050.00 |
| Comprehensive Plan Amendment | 0 | 0.00 | 4 | 22,500.00 |
| Land Use Compatibility Statement | 1 | 75.00 | 24 | 1,800.00 |
| Conditional Use | 1 | 750.00 | 20 | 19,600.00 |
| Home Occupation CU's | 1 | 900.00 | 2 | 1,800.00 |
| Medical Hardship CU's | 1 | 500.00 | 25 | 12,200.00 |
| PD Partition | 0 | 0.00 | 9 | 3,450.00 |
| PM Partition | 2 | 700.00 | 14 | 4,850.00 |
| Property Line Adjustment | 3 | 1,350.00 | 16 | 8,100.00 |
| Easement | 3 | 1,950.00 | 11 | 6,600.00 |
| Appeal | 1 | 250.00 | 2 | 2,250.00 |
| Temp RV/Mfg. Home Placement | 0 | 0.00 | 2 | 500.00 |
| Zone Amendment | 0 | 0.00 | 0 | 0.00 |
| Mortgage Lot | 0 | 0.00 | 0 | 0.00 |
| Non-conforming Use Alteration | 1 | 1,000.00 | 2 | 2,000.00 |
| Step 1 - Soil Review | 1 | 350.00 | 5 | 1,750.00 |
| Agricultural Bldg Review | 4 | 600.00 | 52 | 7,800.00 |
| Dwelling/Property Status/SPR | 4 | 3,500.00 | 23 | 11,600.00 |
| Measure 49 | 0 | 0.00 | 2 | 1,100.00 |
| Extensions | 2 | 200.00 | 5 | 500.00 |
| Misc. Applications | 3 | 8,400.00 | 12 | 16,806.30 |
| MONTHLY TOTAL | 51 | 25,575.00 | 396 | 162,156.30 |
| SALES REVENUES | | | | |
| Xerox/Microfilm | | 10.50 | | 245.25 |
| Tapes | | 0.00 | | 167.00 |
| Maps | | 0.00 | | 0.00 |
| Comp. Plan/Code/Transportation Books | | 0.00 | | 0.00 |
| Reports | | 0.00 | | 175.00 |
| Postage | | 0.00 | | 77.00 |
| Extensions | | 115.00 | | 4,190.00 |
| MONTHLY TOTAL | | 125.50 | | 4,854.25 |

**TABLE 9
BUILDING SECTION PERMIT ACTIVITY
FY 2023/2024**

CURRENT MONTH: March 2024

| DESCRIPTION | MONTHLY TOTALS | | YEAR TODATE TOTALS | |
|---------------------------|----------------|-------------------|--------------------|-------------------|
| | NUMBER | FEES | NUMBER | FEES |
| RESIDENTIAL | | | | |
| Single Family Dwelling | 6 | 21,136.70 | 47 | 126,964.78 |
| Manufactured Homes | 4 | 1,996.00 | 31 | 14,969.90 |
| Prefab. Buildings | 0 | 0.00 | 0 | 0.00 |
| Additions/Alterations | 17 | 10,377.15 | 129 | 82,789.25 |
| Accessory Buildings | 2 | 1,757.25 | 24 | 18,964.94 |
| SUBTOTALS | 29 | 35,267.10 | 231 | 243,688.87 |
| NON-RESIDENTIAL | | | | |
| Industrial | 0 | 0.00 | 0 | 0.00 |
| Commercial | 3 | 980.55 | 30 | 52,188.10 |
| Public | 0 | 0.00 | 0 | 0.00 |
| Additions/Alterations | 0 | 0.00 | 0 | 0.00 |
| Transaction Fee | 0 | 0.00 | 0 | 0.00 |
| Misc. Permits | 0 | 0.00 | 0 | 0.00 |
| SUBTOTALS | 3 | 980.55 | 30 | 52,188.10 |
| Plumbing | 25 | 7,531.90 | 186 | 54,767.39 |
| Mechanical | 56 | 7,250.95 | 425 | 53,491.36 |
| SUBTOTALS | 81 | 14,782.85 | 611 | 108,258.75 |
| Electrical Permits | 152 | 27,872.61 | 1102 | 181,484.77 |
| Master Electrical Permits | 0 | 0.00 | 1 | 285.00 |
| SUBTOTALS | 152 | 27,872.61 | 1,103 | 181,769.77 |
| Demolition/Decommission | 0 | 0.00 | 7 | 1,030.00 |
| Flood Dev. Evaluation | 4 | 480.00 | 34 | 5,610.00 |
| Misc. Permits | 6 | 1,387.20 | 74 | 31,732.18 |
| SUBTOTALS | 10 | 1,867.20 | 115 | 38,372.18 |
| PLAN REVIEWS | 48 | 51,655.12 | 321 | 221,423.09 |
| SUBTOTALS | 48 | 51,655.12 | 321 | 221,423.09 |
| RAND TOTAL MONT | 323 | 132,425.43 | 2,411 | 845,700.76 |

**TABLE 10
CONTRACT CITY PERMIT ACTIVITY
FY 2023/2024**

Current Month: March 2024

| DESCRIPTION | NUMBER | FEES | YEAR TO-DATE TOTALS | |
|-------------------------------|-----------|------------------|---------------------|-------------------|
| | | | NUMBER | FEES |
| RESIDENTIAL | | | | |
| Single Family Dwelling | 3 | 4,391.74 | 17 | 20,122.40 |
| Manufactured Homes | 0 | 0.00 | 5 | 1,689.00 |
| Prefab. Buildings | 0 | 0.00 | 0 | 0.00 |
| Manufactured Home Parks (NEW) | 0 | 0.00 | 0 | 0.00 |
| Multi-Family Dwellings | 0 | 0.00 | 0 | 0.00 |
| Additions/Alterations | 3 | 458.81 | 29 | 21,725.88 |
| Accessory Buildings | 0 | 0.00 | 6 | 2,626.23 |
| SUBTOTALS | 6 | 4,850.55 | 57 | 46,163.51 |
| NON-RESIDENTIAL | | | | |
| Industrial | 0 | 0.00 | 0 | 0.00 |
| Commercial | 3 | 2,099.06 | 49 | 61,539.72 |
| Prefab. Buildings | 0 | 0.00 | 0 | 0.00 |
| Public | 0 | 0.00 | 0 | 0.00 |
| Additions/Alterations | 0 | 0.00 | 0 | 0.00 |
| SUBTOTALS | 3 | 2,099.06 | 49 | 61,539.72 |
| MISC. APPLICATIONS | | | | |
| Recreational (RV Parks etc.) | 0 | 0.00 | 0 | 0.00 |
| Misc. Structures | 0 | 0.00 | 0 | 0.00 |
| Miscellaneous Permits | 0 | 0.00 | 0 | 0.00 |
| SUBTOTALS | 0 | 0.00 | 0 | 0.00 |
| Plumbing | 18 | 3,082.50 | 96 | 33,744.67 |
| Mechanical | 13 | 1,033.13 | 101 | 9,387.08 |
| SUBTOTALS | 31 | 4,115.63 | 197 | 43,131.75 |
| Plan Review | 6 | 1,404.39 | 85 | 67,821.45 |
| GRAND TOTAL MONTH | 40 | 12,469.63 | 303 | 218,656.43 |

**TABLE 11
COUNTY PERMIT, PLAN CHECK, & MISC REVENUE
BY FISCAL YEAR**

| | 2018/2019 | 2019/2020 | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 |
|--------------|---------------------|---------------------|-------------------|-------------------|-------------------|-------------------|
| JULY | 100,351.77 | 113,616.87 | 77,484.14 | 82,404.31 | 37,173.04 | 85,504.25 |
| AUG | 94,947.94 | 217,461.46 | 95,732.23 | 88,155.76 | 85,872.59 | 92,386.84 |
| SEPT | 92,827.37 | 96,258.43 | 82,690.70 | 76,855.24 | 41,121.35 | 132,030.49 |
| OCT | 107,407.42 | 101,242.25 | 79,672.58 | 89,772.08 | 56,229.51 | 132,345.60 |
| NOV | 137,029.07 | 85,188.21 | 91,665.20 | 44,033.65 | 42,022.76 | 117,856.67 |
| DEC | 53,122.43 | 63,127.55 | 112,792.14 | 27,931.62 | 40,539.64 | 86,286.60 |
| JAN | 51,553.10 | 67,796.29 | 76,309.72 | 23,973.95 | 41,300.55 | 57,259.39 |
| FEB | 45,337.65 | 96,198.93 | 47,947.91 | 48,470.08 | 49,872.30 | 74,352.15 |
| MAR | 97,167.50 | 117,543.65 | 69,127.59 | 69,694.82 | 164,143.26 | 37,353.67 |
| APR | 54,328.25 | 113,700.67 | 103,850.68 | 51,810.69 | 64,547.02 | |
| MAY | 80,519.05 | 90,138.22 | 61,270.86 | 71,863.53 | 75,963.78 | |
| JUN | 111,285.80 | 85,017.44 | 70,631.10 | 81,621.33 | 64,870.50 | |
| TOTAL | 1,025,877.35 | 1,247,289.97 | 969,174.85 | 756,587.06 | 763,656.30 | 815,375.66 |

**TABLE 12
CONTRACT CITY PERMIT REVENUE
BY FISCAL YEAR**

| | 2018/2019 | 2019/2020 | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 |
|--------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| JULY | 57,425.00 | 29,344.35 | 13,059.10 | 170,862.28 | 14,481.91 | 7,469.81 |
| AUG | 24,431.30 | 19,427.50 | 33,448.35 | 31,075.46 | 31,190.65 | 72,692.87 |
| SEPT | 44,166.25 | 15,595.37 | 55,466.88 | 57,223.05 | 25,481.66 | 36,928.26 |
| OCT | 32,066.76 | 41,208.37 | 31,518.40 | 15,331.99 | 23,719.08 | 22,649.18 |
| NOV | 137,095.15 | 70,234.77 | 9,395.01 | 28,909.11 | 44,358.49 | 46,617.64 |
| DEC | 10,453.12 | 15,984.40 | 25,222.81 | 37,232.20 | 25,887.93 | 13,903.40 |
| JAN | 13,715.27 | 22,529.94 | 22,246.17 | 7,774.24 | 14,452.92 | 17,103.42 |
| FEB | 0.00 | 47,698.94 | 21,535.68 | 65,052.25 | 12,187.50 | 5,057.92 |
| MAR | 12,056.67 | 55,798.39 | 63,166.07 | 10,334.59 | 4,122.82 | 77,549.63 |
| APR | 43,351.04 | 42,504.60 | 15,948.31 | 4,034.30 | 11,086.65 | |
| MAY | 46,751.87 | 42,346.01 | 28,446.88 | 10,696.30 | 18,858.57 | |
| JUN | 50,916.40 | 32,291.64 | 64,939.34 | 16,133.37 | 50,417.88 | |
| TOTAL | 472,428.83 | 360,547.10 | 363,006.91 | 470,213.47 | 276,246.06 | 299,972.13 |

**TABLE 13
ELECTRICAL PERMIT REVENUE
BY FISCAL YEAR**

| | 2018/2019 | 2019/2020 | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 |
|--------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| JULY | 23,402.00 | 22,715.00 | 12,081.00 | 19,671.25 | 15,285.25 | 19,207.60 |
| AUG | 23,683.00 | 19,484.00 | 19,901.00 | 25,964.60 | 26,724.50 | 26,994.50 |
| SEPT | 22,397.00 | 17,429.00 | 22,700.00 | 25,437.00 | 28,274.00 | 27,116.56 |
| OCT | 23,642.00 | 24,222.50 | 27,020.00 | 21,763.00 | 27,158.50 | 25,455.43 |
| NOV | 21,884.00 | 24,998.00 | 28,993.70 | 24,648.71 | 27,146.00 | 24,555.90 |
| DEC | 18,379.00 | 18,521.00 | 30,285.10 | 17,055.50 | 23,058.75 | 17,447.85 |
| JAN | 20,631.75 | 19,702.00 | 22,736.40 | 15,145.00 | 23,920.00 | 18,741.16 |
| FEB | 19,618.00 | 15,424.63 | 27,818.25 | 23,627.25 | 23,254.00 | 33,803.43 |
| MAR | 20,288.00 | 20,688.50 | 30,391.25 | 23,675.50 | 20,490.00 | 31,404.61 |
| APR | 18,515.00 | 30,663.00 | 25,127.50 | 26,044.50 | 22,785.75 | |
| MAY | 20,815.00 | 23,846.50 | 23,393.93 | 20,205.25 | 27,216.85 | |
| JUN | 20,890.00 | 22,829.38 | 29,276.05 | 25,005.50 | 26,179.25 | |
| TOTAL | 254,144.75 | 263,047.00 | 299,724.18 | 268,243.06 | 291,492.85 | 224,727.04 |

TABLE 14
PLANNING & BUILDING DEPARTMENT
FY 2023/2024 REVENUE AND EXPENDITURES
March 2024

| LINE ITEM DESCRIPTION | ADMIN. | PLANNING | BUILDING | ELECTRICAL | BUDGET TOTAL |
|-----------------------------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|
| REVENUE | | | | | |
| PLANNING FEES | | 176,747.03 | | | 176,747.03 |
| ELECTRIC PERMITS | | | | 224,727.03 | 224,727.03 |
| BLDG, MECH, PLUMB PERMITS | | | 666,161.02 | | 666,161.02 |
| MISC. PERMITS & PLAN REVIEW | | | 165,119.91 | | 165,119.91 |
| REIMBURSEMENTS | | | 177,092.25 | | 177,092.25 |
| MISC. (REIMBURSEMENTS) | 300.00 | | | | 300.00 |
| SALES | 3,053.75 | | | | 3,053.75 |
| CET FEES | 20,805.51 | | | | 20,805.51 |
| CONTRACT CITIES | | | 158,202.74 | | 158,202.74 |
| DEPOSIT SUSPENSE | 0.00 | | | | 0.00 |
| CODE ENFORCEMENT CLEAN UP | 0.00 | | | | 0.00 |
| FEE OVERAGES/SHORTAGES | 742.58 | | | | 742.58 |
| SALE OF COUNTY EQUIPMENT | 14,000.00 | | | | 14,000.00 |
| TOTAL REVENUE | \$38,901.84 | \$176,747.03 | \$1,166,575.92 | \$224,727.03 | \$1,606,951.82 |
| EXPENDITURES PERSONAL SVS | | | | | |
| ELECTRICAL INSPECTOR I | | | 74,112.00 | | 74,112.00 |
| ELECTRICAL INSPECTOR II | | | | 29,478.75 | 29,478.75 |
| BLDG. INSPECTOR II | | | 63,659.00 | | 63,659.00 |
| PLUMBING INSPECTOR I | | | 70,581.00 | | 70,581.00 |
| PLANS EXAMINER I | | | 9,559.09 | | 9,559.09 |
| BUILDING INSPECTOR I | | 911.25 | 8,201.25 | | 9,112.50 |
| CODE ENFORCEMENT TECH | | | 43,201.33 | | 43,201.33 |
| OFFICE MANAGER I | 14,407.20 | | 10,805.40 | 10,805.40 | 36,018.00 |
| OFFICE SPECIALIST 1 | 55,671.00 | | | | 55,671.00 |
| OFFICE SPECIALIST 2 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| OFFICE SPECIALIST 3 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| PERMIT CLERK | | | 32,187.00 | | 32,187.00 |
| ASSISTANT PLANNER | | 44,609.18 | 11,152.29 | | 55,761.47 |
| ASSOCIATE PLANNER | | 20,204.00 | | | 20,204.00 |
| SENIOR PLANNER | | 0.00 | 0.00 | | 0.00 |
| PLANNING MANAGER | | | | | 77,130.00 |
| BLDG. OFFICIAL | 11,569.50 | | 50,134.50 | 15,426.00 | 77,130.00 |
| DIRECTOR | 40,842.50 | 24,505.50 | 12,252.75 | 4,084.25 | 81,685.00 |
| TEMPORARY HELP | | | | 28,210.00 | 28,210.00 |
| OVERTIME | | | | 0.00 | 0.00 |
| WAGES | \$122,490.20 | \$90,229.93 | \$311,733.61 | \$88,004.40 | \$763,700.14 |
| LONGEVITY PAY | 134.98 | 1,639.01 | 154.26 | | 1,928.25 |
| LEAD WORKER | 0.00 | | | | 0.00 |
| CERTIFICATION PAY | | | 0.00 | | 0.00 |
| FRINGE BENEFITS | 12,871.45 | 51,485.82 | 97,823.05 | 95,248.76 | 257,429.08 |
| PAYROLL COSTS | 15,039.99 | 60,159.96 | 114,303.92 | 111,295.92 | 300,799.79 |
| SALARY BENEFITS & ADJ. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL PERSON. SERVICES | \$150,536.62 | \$203,514.71 | \$524,014.84 | \$294,549.08 | \$1,323,857.26 |
| MATERIALS & SERVICES | | | | | |
| SUPPLIES | 749.44 | 749.44 | 2,997.76 | 2,997.76 | 7,494.40 |
| PRINT & REPRODUCTION | 47.91 | 143.74 | 383.30 | 383.30 | 958.25 |
| POSTAGE | 287.77 | 4,604.30 | 287.77 | 575.54 | 5,755.38 |
| SUBSCRIPT. & MEMBERSHIP | | 149.93 | 317.85 | 131.94 | 599.71 |
| AVOCETTE SOFTWARE | | | | | 4,267.50 |
| NOTICE & PUBLICATION | | 996.40 | 1,079.44 | | 2,075.84 |
| COPIER MAIN & USAGE | 1,393.22 | 1,393.22 | 1,393.22 | 1,393.22 | 5,572.87 |
| P.C.'S, ACCESS., SOFTWARE | 506.22 | 506.22 | 506.22 | 506.22 | 2,024.86 |
| SCHOOLS & SEMINARS | 4,588.39 | | | | 4,588.39 |
| MEETINGS/TRAVEL | 1,879.92 | | | | 1,879.92 |
| TELEPHONE | 100.91 | 807.28 | 504.55 | 605.46 | 2,018.19 |
| VISA BANK CHARGES | | 4,016.07 | 16,064.28 | | 20,080.35 |
| CODE ENFORCEMENT | | | | | 629.89 |
| CELL PHONE ALLOCATION | | | | | 360.00 |
| REPAIRS & MAINTENANCE | 8.99 | 193.28 | 112.37 | 134.85 | 449.49 |
| COMPUTER SUPPLIES & EQUIP | 4,407.50 | 4,407.50 | 4,407.50 | 4,407.50 | 17,630.00 |
| REFUNDS | | 3,506.48 | 5,352.00 | 369.10 | 9,227.59 |
| OTHER CONTRACTED SERVICES | | | 0.00 | | 0.00 |
| TOTAL MAT. & SERVICES | \$13,970.26 | \$21,473.86 | \$33,406.25 | \$11,504.87 | \$85,612.63 |
| CAPITAL OUTLAY | | | | | |
| MOTOR VEHICLE | | | 35,000.00 | | 35,000.00 |
| SPECIAL EQUIP. (SIERRA) | | | | | 17,756.62 |
| TOTAL CAPITAL OUTLAY | \$0.00 | \$0.00 | \$35,000.00 | \$0.00 | \$52,756.62 |
| TOTAL EXPENDITURES | \$164,506.88 | \$224,988.57 | \$557,421.09 | \$306,053.96 | \$1,462,226.51 |
| LESS REVENUE | \$38,901.84 | \$176,747.03 | \$1,166,575.92 | \$224,727.03 | \$1,606,951.82 |
| GEN. FUND EXPENDITURES | \$125,605.04 | \$48,241.54 | (\$609,154.83) | \$81,326.93 | (\$144,725.31) |

LINN COUNTY

Activity Report by Dept, Fund

as of 03/31/2024 (75.0% Months within Fiscal Year)

24 PLANNING & BUILDING
10 GENERAL FUND

| Account | Title | MTD | Adopted Budget | Transfers | Final Budget | Actual YTD | Balance | % Used |
|---------|-----------------------------------|------------|----------------|------------|--------------|--------------|-------------|--------|
| 3056 | 2410 REFUNDS/RESTITUTION | 300.00 | 0.00 | 0.00 | 0.00 | 300.00 | -300.00 | 0.0 |
| 3070 | 2410 PLANNING FEES | 16,848.48 | 240,000.00 | 0.00 | 240,000.00 | 176,747.03 | 63,252.97 | 73.6 |
| 3137 | 2410 ELECTRICAL PERMIT | 31,404.61 | 260,000.00 | 0.00 | 260,000.00 | 224,727.03 | 35,272.97 | 86.4 |
| 3138 | 2410 BUILDING PERMIT | -15,986.68 | 310,000.00 | 0.00 | 310,000.00 | 549,968.93 | -239,968.93 | 177.4 |
| 3140 | 2410 MISCELLANEOUS PERMITS | 1,867.20 | 25,000.00 | 0.00 | 25,000.00 | 23,636.47 | 1,363.53 | 94.5 |
| 3150 | 2410 REIMBURSEMENTS | 150.00 | 2,000.00 | 100,000.00 | 102,000.00 | 177,092.25 | -75,092.25 | 173.6 |
| 3170 | 2410 SALES | 245.50 | 5,000.00 | 0.00 | 5,000.00 | 3,053.75 | 1,946.25 | 61.0 |
| 3178 | 2410 C.E.T. FEE | 0.00 | 4,000.00 | 0.00 | 4,000.00 | 20,805.51 | -16,805.51 | 520.1 |
| 3179 | 2410 CONTRACT CITIES | 77,549.63 | 380,000.00 | 0.00 | 380,000.00 | 158,202.74 | 221,797.26 | 41.6 |
| 3182 | 2410 PLAN REVIEW | 51,497.59 | 260,000.00 | 0.00 | 260,000.00 | 141,483.44 | 118,516.56 | 54.4 |
| 3183 | 2410 MECHANICAL PERMITS | 1,687.29 | 84,000.00 | 0.00 | 84,000.00 | 60,721.79 | 23,278.21 | 72.2 |
| 3186 | 2410 PLUMBING PERMITS | -1,957.23 | 80,400.00 | 0.00 | 80,400.00 | 55,470.30 | 24,929.70 | 69.0 |
| 3242 | 2410 SALE OF COUNTY EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 14,000.00 | -14,000.00 | 0.0 |
| 3265 | 2410 OVERAGES/SHORTAGES | -9.10 | 0.00 | 0.00 | 0.00 | 742.58 | -742.58 | 0.0 |
| | TOTAL REVENUE | 163,597.29 | 1,650,400.00 | 100,000.00 | 1,750,400.00 | 1,606,951.82 | 143,448.18 | 91.8 |
| 5002 | 2410 OFFICE SPECIALIST I | 6,771.00 | 72,008.00 | 0.00 | 72,008.00 | 55,671.00 | 16,337.00 | 77.3 |
| 5044 | 2410 ADMIN ASST/OFFICE MANAGER I | 4,022.00 | 41,326.00 | 0.00 | 41,326.00 | 36,018.00 | 5,308.00 | 87.1 |
| 5305 | 2410 PLANS EXAMINER I | 0.00 | 0.00 | 0.00 | 0.00 | 9,559.09 | -9,559.09 | 0.0 |
| 5306 | 2410 PLANS EXAMINER II | 0.00 | 65,154.00 | 0.00 | 65,154.00 | 0.00 | 65,154.00 | 0.0 |
| 5311 | 2410 ELECTRICAL INSPECTOR I | 8,270.00 | 95,424.00 | 0.00 | 95,424.00 | 74,112.00 | 21,312.00 | 77.6 |
| 5312 | 2410 ELECTRICAL INSPECTOR II | 3,622.50 | 48,096.00 | 0.00 | 48,096.00 | 29,478.75 | 18,617.25 | 61.2 |
| 5317 | 2410 PLUMBING INSPECTOR I | 7,876.00 | 90,876.00 | 0.00 | 90,876.00 | 70,581.00 | 20,295.00 | 77.6 |
| 5321 | 2410 CODE ENFORCEMENT TECH | 3,901.45 | 56,112.00 | 0.00 | 56,112.00 | 43,201.33 | 12,910.67 | 77.0 |
| 5323 | 2410 BLDG INSP-CODE ENFORCEMENT | 0.00 | 67,812.00 | 0.00 | 67,812.00 | 0.00 | 67,812.00 | 0.0 |
| 5325 | 2410 BUILDING INSPECTOR I | 0.00 | 0.00 | 0.00 | 0.00 | 9,112.50 | -9,112.50 | 0.0 |
| 5326 | 2410 BUILDING INSPECTOR II | 7,140.00 | 82,054.00 | 0.00 | 82,054.00 | 63,659.00 | 18,395.00 | 77.5 |
| 5330 | 2410 PERMIT CLERK | 3,730.00 | 41,840.00 | 0.00 | 41,840.00 | 32,187.00 | 9,653.00 | 76.9 |
| 5340 | 2410 ASSISTANT PLANNER | 4,102.18 | 115,659.00 | 0.00 | 115,659.00 | 55,761.47 | 59,897.53 | 48.2 |
| 5342 | 2410 ASSOCIATE PLANNER | 5,051.00 | 0.00 | 0.00 | 0.00 | 20,204.00 | -20,204.00 | 0.0 |
| 5355 | 2410 PLANNING MANAGER | 8,570.00 | 98,880.00 | 0.00 | 98,880.00 | 77,130.00 | 21,750.00 | 78.0 |
| 5360 | 2410 BUILDING OFFICIAL | 8,570.00 | 98,880.00 | 0.00 | 98,880.00 | 77,130.00 | 21,750.00 | 78.0 |
| 5370 | 2410 DIRECTOR PLANNING & BUILDING | 9,416.00 | 103,608.00 | 0.00 | 103,608.00 | 81,685.00 | 21,923.00 | 78.8 |
| 5550 | 2410 TEMPORARY HELP | 4,360.00 | 50,000.00 | 0.00 | 50,000.00 | 28,210.00 | 21,790.00 | 56.4 |
| 5920 | 2410 OVERTIME | 0.00 | 1,500.00 | 0.00 | 1,500.00 | 0.00 | 1,500.00 | 0.0 |
| 5960 | 2410 LONGEVITY PAY | 214.25 | 2,472.00 | 0.00 | 2,472.00 | 1,928.25 | 543.75 | 78.0 |

LINN COUNTY
Activity Report by Dept, Fund
as of 03/31/2024 (75.0% Months within Fiscal Year)

24 PLANNING & BUILDING
10 GENERAL FUND

| Account | Title | MTD | Adopted Budget | Transfers | Final Budget | Actual YTD | Balance | % Used |
|---------|------------------------------------|-------------------|---------------------|-------------------|---------------------|---------------------|-------------------|-------------|
| 5980 | 2410 FRINGE BENEFITS | 28,471.02 | 393,312.00 | 0.00 | 393,312.00 | 257,429.08 | 135,882.92 | 65.4 |
| 5985 | 2410 PAYROLL COSTS | 32,588.28 | 424,960.00 | 0.00 | 424,960.00 | 300,799.79 | 124,160.21 | 70.7 |
| 5990 | 2410 SALARY & BENEFITS ADJUSTMENTS | 0.00 | 92,997.00 | 0.00 | 92,997.00 | 0.00 | 92,997.00 | 0.0 |
| | TOTAL PERSONAL SERVICES | 146,675.68 | 2,042,970.00 | 0.00 | 2,042,970.00 | 1,323,857.26 | 719,112.74 | 64.8 |
| 6110 | 2410 SUPPLIES | 213.74 | 8,000.00 | 50,000.00 | 58,000.00 | 7,494.40 | 50,505.60 | 12.9 |
| 6120 | 2410 PRINTING & REPRODUCTION | 297.00 | 3,200.00 | 0.00 | 3,200.00 | 958.25 | 2,241.75 | 29.9 |
| 6125 | 2410 COPIER MAINT & USAGE | 760.85 | 8,000.00 | 0.00 | 8,000.00 | 5,572.87 | 2,427.13 | 69.6 |
| 6150 | 2410 POSTAGE | 632.26 | 9,000.00 | 0.00 | 9,000.00 | 5,755.38 | 3,244.62 | 63.9 |
| 6170 | 2410 SUBSCRIPTIONS & MEMBERSHIPS | 0.00 | 5,000.00 | 0.00 | 5,000.00 | 599.71 | 4,400.29 | 12.0 |
| 6174 | 2410 AVOCETTE SOFTWARE | 0.00 | 28,000.00 | 0.00 | 28,000.00 | 4,267.50 | 23,732.50 | 15.2 |
| 6180 | 2410 NOTICES & PUBLICATIONS | 754.56 | 4,500.00 | 0.00 | 4,500.00 | 2,075.84 | 2,424.16 | 46.1 |
| 6195 | 2410 P.C.'S, ACCESS, SOFTWARE | 0.00 | 5,000.00 | 0.00 | 5,000.00 | 2,024.86 | 2,975.14 | 40.4 |
| 6200 | 2410 MEETINGS / TRAVEL | 0.00 | 3,000.00 | 0.00 | 3,000.00 | 1,879.92 | 1,120.08 | 62.6 |
| 6205 | 2410 SEMINARS / SCHOOLS / TRAINING | 205.00 | 10,000.00 | 0.00 | 10,000.00 | 4,588.39 | 5,411.61 | 45.8 |
| 6250 | 2410 TELEPHONE | 791.77 | 10,200.00 | 0.00 | 10,200.00 | 2,018.19 | 8,181.81 | 19.7 |
| 6280 | 2410 REPAIRS & MAINTENANCE | 40.00 | 5,000.00 | 0.00 | 5,000.00 | 449.49 | 4,550.51 | 9.0 |
| 6301 | 2410 VISA BANK CHARGES | 20.00 | 18,000.00 | 0.00 | 18,000.00 | 20,080.35 | -2,080.35 | 111.5 |
| 6333 | 2410 COMPUTER SUPPLIES & EQUIP. | -791.77 | 17,000.00 | 0.00 | 17,000.00 | 17,630.00 | -630.00 | 103.7 |
| 6357 | 2410 CODE ENFORCEMENT/CLEAN UP | 0.00 | 60,000.00 | 0.00 | 60,000.00 | 629.89 | 59,370.11 | 1.0 |
| 6405 | 2410 CELL PHONE ALLOCATION | 40.00 | 480.00 | 0.00 | 480.00 | 360.00 | 120.00 | 75.0 |
| 6695 | 2410 REFUNDS | 0.00 | 15,000.00 | 0.00 | 15,000.00 | 9,227.59 | 5,772.41 | 61.5 |
| 6900 | 2410 TAXABLE MEALS REIMBURSEMENT | 0.00 | 100.00 | 0.00 | 100.00 | 0.00 | 100.00 | 0.0 |
| | TOTAL MATERIALS & SERVICES | 2,963.41 | 209,480.00 | 50,000.00 | 259,480.00 | 85,612.63 | 173,867.37 | 33.0 |
| 7450 | 2410 SPECIAL EQUIPMENT | 0.00 | 0.00 | 50,000.00 | 50,000.00 | 17,756.62 | 32,243.38 | 35.5 |
| 7460 | 2410 MOTOR VEHICLE | 0.00 | 35,000.00 | 0.00 | 35,000.00 | 35,000.00 | 0.00 | 100.0 |
| | TOTAL CAPITAL OUTLAY | 0.00 | 35,000.00 | 50,000.00 | 85,000.00 | 52,756.62 | 32,243.38 | 62.0 |
| | REVENUE | 163,597.29 | 1,650,400.00 | 100,000.00 | 1,750,400.00 | 1,606,951.82 | 143,448.18 | 91.8 |
| | EXPENDITURE | 149,639.09 | 2,287,450.00 | 100,000.00 | 2,387,450.00 | 1,462,226.51 | 925,223.49 | 61.2 |
| | FUND BALANCE TOTAL | | | | | 144,725.31 | | |

LINN COUNTY

Activity Report by Dept, Fund

as of 03/31/2024 (75.0% Months within Fiscal Year)

24 PLANNING & BUILDING
27 GENERAL GRANTS FUND

| Account | Title | MTD | Adopted Budget | Transfers | Final Budget | Actual YTD | Balance | % Used |
|---------|-------------------------------------|-------------|-------------------|-------------|-------------------|------------------|-------------------|-------------|
| 3220 | 2427030 GRANTS | 0.00 | 200,000.00 | 0.00 | 200,000.00 | 25,000.00 | 175,000.00 | 12.5 |
| 3991 | 2427030 BEGINNING BALANCE | 0.00 | 0.00 | 0.00 | 0.00 | 4,650.00 | -4,650.00 | 0.0 |
| | TOTAL REVENUE | 0.00 | 200,000.00 | 0.00 | 200,000.00 | 29,650.00 | 170,350.00 | 14.8 |
| 6032 | 2427030 2020 WILDFIRE VICTIMS GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 12,350.00 | -12,350.00 | 0.0 |
| 6330 | 2427030 OTHER CONTRACTED SERVICES | 0.00 | 200,000.00 | 0.00 | 200,000.00 | 0.00 | 200,000.00 | 0.0 |
| | TOTAL MATERIALS & SERVICES | 0.00 | 200,000.00 | 0.00 | 200,000.00 | 12,350.00 | 187,650.00 | 6.1 |
| | REVENUE | 0.00 | 200,000.00 | 0.00 | 200,000.00 | 29,650.00 | 170,350.00 | 14.8 |
| | EXPENDITURE | 0.00 | 200,000.00 | 0.00 | 200,000.00 | 12,350.00 | 187,650.00 | 6.1 |
| | FUND BALANCE TOTAL | | | | | 17,300.00 | | |

**Linn County Planning & Building
Land Use Applications Tracking Sheet
March 2024**

| DATE | FILE # & NAME | PLANNER | STATUS |
|-------------|---|----------------|---------------|
| 3/1/2024 | PD24-0068; WALLER, Kara (AR) | Kate | Notice |
| 3/4/2024 | PD24-0069; HILL, Billy (MH) | | Void |
| 3/6/2024 | PD24-0071; Villegas Garibay Adrian & Villegas Montes Benito (SPR) | Alyssa | Approved |
| 3/7/2024 | PD24-0072; VOGL, Randy (NC) | Alyssa | Notice |
| 3/7/2024 | PD24-0074; SHELTER HOME, LLC (PM)(V) | Kate | Pending |
| 3/7/2024 | PD24-0073; J Conser & Sons, LLC (V)(CU)(PM)(AR) | Alyssa | Pending |
| 3/8/2024 | PD24-0075; FROEBER, Kevin & DeeDee (MH) | Alyssa | Notice |
| 3/8/2024 | PD24-0076; LINN CO ROAD DEPT (LUC) | Alyssa | Approved |
| 3/12/2024 | PD24-0077; STIDHAM FAMILY TRUST (PLA) | Alyssa | Approved |
| 3/14/2024 | PD24-0078; HAFNER, TJ (PERMIT EXTENSION) | Alyssa | Approved |
| 3/19/2024 | PD24-0084; KETCHUM, Rifa & Thomas (RD) | Alyssa | Approved |
| 3/20/2024 | PD24-0086; HERBISON, Donald (V) | Alyssa | Notice |
| 3/21/2024 | PD24-0089; RUETTIGERS, Michael (HO) | Kate | Pending |
| 3/22/2024 | PD24-0090; WRIGHT, Jonathan and Amy (V) | Kate | Pending |
| 3/22/2024 | PD24-0093; POSVAR, Daniel & Donna (STEP ONE) | Alyssa | Pending |
| 3/22/2024 | PD24-0094; PAINTER, Amy (PLA) | Alyssa | Pending |
| 3/25/2024 | PD24-0095; NEW CINGULAR WIRELESS (LUC) | Alyssa | Approved |
| 3/25/2024 | PD24-0096; CUMMINGS, Korby (AR) | Kate | Pending |
| 3/27/2024 | PD24-0098; MARCHBANKS, Todd & Karen (RD) | Alyssa | Pending |
| 3/28/2024 | PD24-0099; LBCC (SPR) | Alyssa | Pending |
| 3/29/2024 | PD24-0100; DIEMER, Page (CU) | Alyssa | Pending |
| 3/29/2024 | PD24-0101; RED, Curtis & LAUREN (RD) | Julia | Pending |
| | | | |
| | | | |
| | | | |

CODE ENFORCEMENT

MARCH 2024 Statistics

New Cases Received

Mar-24

| | | |
|-------------------|---------------------------------------|---|
| Cases by Category | OCCUPIED RVS (RV) | 3 |
| | ILLEGAL BUSINESS (IB) | 0 |
| | JUNK (J) | 1 |
| | MARIJUANA GROW (MJ) | 0 |
| | DRAINAGE(D) | 2 |
| | NEIGHBOR DISPUTE (ND) | 0 |
| | CONSTRUCTION W/O PERMITS (UP) | 6 |
| | MULTIPLE DWELLINGS (MD) | 1 |
| | LIVESTOCK (LS) | 0 |
| | EASEMENT (E) | 0 |
| | MEDICAL HARDSHIP (MH) | 0 |
| | HOMELESS ENCAMPMENT (HE) | 0 |
| | DANGEROUS CONDITIONS (DC) | 3 |
| | CHICKEN FARM / FLOOD PLAIN (FP) | 0 |
| | (Some files have multiple categories) | |

Total new MARCH 2024

17

Cases Closed

Total Closed MARCH 2024

21

Highlighted Cases 3/12/2024

Code Enforcement investigated a report of people living on a property with no dwelling on Scott Mountain Road in Sweet Home and confirmed there were 2 occupied outbuildings with approximately 7 people living there. The out-of-area property owner was issued an Initial Notice to Abate, requiring him to vacate the property, apply for permits for one of the outbuildings and to remove excessive junk.

Code Enforcement recently sent out approximately 30 unpermitted construction letters after investigating complaints about activity involving alterations/remodeling, enclosing carports, adding a staircase to a 2nd story and even building a large shop without any permits or approvals. One of the Building Inspectors teamed up with Code Enforcement for these field inspections for non-permitted activity. For construction already finished, the owners may need to hire certified engineers to verify construction before any permits can be issued.

03/25/2024

The occupants of a property at the corner of Crabtree x Cold Springs in Crabtree are under eviction orders from the court to vacate the property. The two owners have had differing opinions of what to do with the property but now the intentions are to remove all the excessive junk and vehicles and place the property for sale.

03/22/2024 Code Enforcement and Environmental Health inspected a restaurant on Highway 99E in Tangent after complaints were received about unpermitted work that involved a danger to the public. It was determined they were not in compliance and the Fire Marshall was contacted due to the conditions found there.

Special Meetings 3/2024 There were no special meetings held in March.

Court Cases 3-20-2024 A case was dismissed from Russell Street in Lebanon when the defendant, who was staying in a tent in the backyard, moved off the property.

The owner and occupants of an unauthorized campground on Wiley Creek Road in Sweet Home were all fined by the judge after failure to comply. The owner attempted to start eviction proceeding against the campers but it was dismissed in court due to improper procedures. The RV occupants had been advised their citations would be dismissed if they moved off the property and, when that did not happen, the judge fined them.

The case involving an unauthorized campground on River Road in Lebanon was continued for 30 days after 25 of the original 30 campers had moved off the property. In addition, the owner has hired professional help with evictions on the remaining 5 occupants. Once all the unauthorized occupants have vacated, Code Enforcement's case will then focus on excessive junk removal.

A case from Gates Bridge Road in Gates was continued to allow the completion of a soils report to determine if the owner can apply to convert part of a shop into a dwelling.

A case on Pirtle Street in Lebanon was dismissed after the owner decommissioned the original house on his property after moving into a replacement dwelling.

**LINN COUNTY, OREGON
QUARTERLY FINANCIAL REPORT for Quarter Ended March 31, 2024**

4/2/2024

To: Commissioner Nyquist, Commissioner Sprenger, Commissioner Tucker, Darrin Lane, and Michelle Hawkins

Prepared by: Bill Palmer

GL-5011, % col from py report

GL5011 rpt from py report

| FOCUSED FUNDS | BEGINNING FUND BALANCES | | |
|--------------------------|-------------------------|-------------------|-------------------|
| | Budget | Actual | Change |
| | 2023-2024 | July 1, 2023 | |
| 10-GENERAL- UNRESTRICTED | 7,625,160 | 6,286,714 | (1,338,446) |
| 10-GENERAL-COMMITTED | 935,658 | 2,119,899 | 1,184,241 |
| 10-GENERAL- OVERALL | 8,560,818 | 8,406,613 | (154,205) |
| 21-GENERAL ROAD | 12,292,959 | 23,205,021 | 10,912,062 |
| 39-LE 4-Yr Levy Fund | 9,248,993 | 10,758,701 | 1,509,708 |
| 51-HEALTH | 24,102,677 | 24,378,192 | 275,515 |
| TOTAL FOCUS FUNDS | 54,205,447 | 66,748,527 | 12,543,080 |

| FOCUSED FUNDS | FUND BALANCES | | |
|--------------------------|-------------------|-------------------|------------------------|
| | Actual | Actual | Change |
| | 3/31/2024 | 3/31/2023 | |
| 10-GENERAL- UNRESTRICTED | 9,826,150 | 8,815,350 | 1,010,800 |
| 10-GENERAL-COMMITTED | 3,294,951 | 2,315,019 | 979,932 |
| 10-GENERAL- OVERALL | 13,121,101 | 11,130,369 | 1,990,732 |
| 21-GENERAL ROAD | 23,804,757 | 21,112,341 | 2,692,416 |
| 39-LE 4-Yr Levy Fund | 20,184,301 | 17,258,815 | 2,925,486 |
| 51-HEALTH | 33,155,207 | 25,132,940 | 8,022,267 ^a |
| TOTAL FOCUS FUNDS | 90,265,366 | 74,634,465 | 15,630,901 |

GL5011 rpt from py report

GL-5011, % col from py report

| FOCUSED FUNDS | % Spent to date | |
|--------------------------|-----------------|-----------|
| | 75% Complete | 3/31/2023 |
| | 3/31/2024 | |
| 10-GENERAL- UNRESTRICTED | 59.20% | 62.20% |
| 10-GENERAL-COMMITTED | 42.60% | 36.00% |
| 10-GENERAL- OVERALL | 53.80% | 57.30% |
| 21-GENERAL ROAD | 42.60% | 47.50% |

| | | | |
|---------------------------|--------------------|-------------------|---------------|
| 22-Fair | 15,975 | 48,973 | 99.70% |
| 24-Law Library | 193,341 | 177,290 | 27.50% |
| 27-General Grants | 15,442,352 | 21,786,181 | 36.30% |
| 28-Bike Trails | 393,915 | 257,568 | 0.00% |
| 31-Corner Preservation | 286,145 | 338,747 | 33.50% |
| 41-Historical Restoration | 13,825 | 13,326 | 0.00% |
| 42-County Forest | 852,470 | 904,058 | 8.00% |
| 53-County School Fund | 175,865 | 105,886 | 17.80% |
| 58-FedForest/restricted | - | 66,870 | 0.00% |
| 72-Internal Service Fund | 1,959,324 | 1,431,230 | 12.00% |
| TOTAL OTHER FUNDS | 19,333,212 | 25,130,129 | 47.00% |
| TOTAL ALL FUNDS | 109,598,578 | 99,764,594 | 46.20% |

| | | | |
|---------------------------|-------------------|-------------------|--|
| 22-Fair | 120,076 | 120,076 | |
| 24-Law Library | 158,196 | (34,804) | |
| 27-General Grants | 21,734,296 | (462,725) | |
| 28-Bike Trails | 292,836 | 8,868 | |
| 31-Corner Preservation | 331,221 | 56,978 | |
| 41-Historical Restoration | 13,535 | 11,558 | |
| 42-County Forest | 894,647 | 4,647 | |
| 53-County School Fund | - | (110,000) | |
| 58-FedForest/restricted | 1,630,005 | 86,955 | |
| 72-Internal Service Fund | 25,174,812 | (318,447) | |
| TOTAL OTHER FUNDS | 91,923,339 | 12,224,633 | |

no begin balance in revenue from py report

| FOCUSED FUNDS | Revenue and Expense | | | % Chg |
|----------------------|---------------------|------------|-------------|---------|
| | Actual dollars | | Change | |
| | 3/31/2024 | 3/31/2023 | | |
| 10-GENERAL | 35,856,185 | 35,069,851 | 786,334 | 2.24% |
| 21-GENERAL ROAD | 31,141,697 | 33,660,823 | 2,519,126 | 7.48% |
| 39-LE 4-Yr Levy Fund | 14,171,216 | 18,016,327 | (3,845,111) | -21.34% |
| 51-HEALTH | 13,571,480 | 15,306,481 | 1,735,001 | 11.34% |
| 10-GENERAL | 34,000,905 | 32,618,143 | 1,382,762 | 4.24% |
| 21-GENERAL ROAD | 24,575,304 | 23,442,161 | (1,133,143) | -4.83% |
| 39-LE 4-Yr Levy Fund | 35,894,575 | 33,330,418 | 2,564,157 | 7.69% |
| 51-HEALTH | 27,117,559 | 26,862,014 | (255,545) | -0.95% |

| Overall Linn County % spent: | |
|------------------------------|--------|
| Personal Svcs | 66.00% |
| Mati's & Svcs | 49.00% |
| Capital Outlay | 30.60% |

^a This difference is mainly due to the large begin balance carryover.

^b Purchase of Wheelhouse building for approx. \$6.3M.



Linn County Road Department

*Providing safe and efficient transportation to
citizens and visitors of Linn County.*

Memorandum

Date: 4/4/2024

To: Linn County Board of Commissioners

From: Wayne Mink, Roadmaster *WEM*

RE: Background Information for Agenda Items – 4/9/2024

The Road Department has the following item on the Board of Commissioners agenda for the weekly meeting on April 9, 2024. The following is a brief description of the item.

Resolution & Order 2024-102 – Construction Contract for the Cedar Creek (Mill City) Pedestrian Bridge Project

This is a Resolution & Order to approve the construction contract between Linn County and Legacy Contracting, Inc. for the Cedar Creek (Mill City) Pedestrian Bridge Project in the amount of \$228,856.50. This project is being 100% reimbursed by the City of Mill City.

We request your approval.

LINN COUNTY TREASURER



MICHELLE HAWKINS
Treasurer
mhawkins@co.linn.or.us

BREEANNA OXFORD
Chief Deputy Treasurer
boxford@co.linn.or.us

*Linn County Courthouse
P.O. Box 100, Albany, Oregon 97321
(541) 967-3861 FAX: (541) 926-8228*

To: Board of Commissioners
From: Linn County Treasurer/Budget Officer
Date: April 9th, 2024
Re: **Order # 2024-135**

Order # 2024-130 is an increase within the Health Fund for a grant. For a total of \$26,572.

Financial Impact. There is no financial impact.

Re: **Order # 2024-136**

Order # 2024-136 is a transfer in the Grants Fund for General Admin for Mediation Services. For a total of \$25,000.

Financial Impact. There is no financial impact.

Re: **Order # 2024-140**

Order # 2024-136 is a transfer in the General Fund for the Sheriff's Office Personal Services costs. For a total of \$50,000.

Financial Impact. There is no financial impact.