



# LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Steve Wills, Director

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TO: Board of Commissioners  
FROM: Steve Wills, Planning & Building Department Director  
DATE: November 7, 2023  
RE: Planning and Building Department Update: October 2023

The attached tables include the Department's current FY2023-24 Revenue Summary and Permit Activity Reports through October 31, 2023. Also attached with this memorandum is the list of October 2023 land use applications received, a code enforcement summary, and current wildfire permitting reports. The November 2023 Department update is summarized below.

## PLANNING

- Land use permits issued in October 2023 totaled 41.
- There is one Planning Commission meeting scheduled for November 21, 2023.

**PD23-0670:** A legislative Code text amendment application by Linn County to amend sections of Linn County Code (LCC) Chapters 920, 928, and 934. The proposed amendments are to implement portions of Senate Bill 85 (2023) relating to the establishment of new large confined animal feeding operations.

- There is no Board hearing scheduled for November.

## BUILDING

- Total County building permits issued in October 2023, including non-structural permits, totaled 303. The number of building permits issued for dwellings in October totaled 34.: 6 single family dwellings and 4 manufactured dwellings. 22 permits were issued for dwelling additions/alterations and 2 permits for accessory buildings were issued. Total number of Commercial permits issued totaled 3. Out of the 303 combined residential and commercial permits, 53 required plan review.
- Total contract city permits issued in October 2023, including non-structural permits, totaled 16; There were 2 contract city permits issued in October for new single-family dwellings, 1 permit for a manufactured dwelling and 4 permits were issued for dwelling additions/alterations and 1 permit for an accessory building was issued. Total number of Commercial permits issued totaled 8. Out of the 32 combined residential and commercial permits, 16 required plan review.

## **CODE ENFORCEMENT**

- Total new cases for October 2023 was 13.
- Total cases closed in October 2023 was 8.

## **WILDFIRE GRANT**

- We have had no new fire hardening applications and have not issued any grant checks.
- ODOE and the Septic grant programs are still in effect.



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**Estimate of Annual Revenues From Fees  
Fiscal Year 2023-2024  
Planning and Building Department  
October 2023**

<u>REVENUE SOURCE</u>	(1) YTD REVENUE	
Building Permits -- County, Permits & Sales	\$430,007.15	
C.E.T Administrative Fees	\$1,944.50	
Building Permits -- Contract Cities	\$80,653.11	
Electrical Permits	\$98,774.08	
Planning Fees	\$84,752.25	
TOTAL	\$696,131.09	
	(2) ESTIMATED REVENUE	(3) TOTAL REVENUE ESTIMATED
<u>REVENUE SOURCE</u>	<u>Aug '23 - June '24</u>	<u>Column (1) + Column (2)</u>
Building Permits -- County	\$420,333.33	\$850,340.48
C.E.T Administrative Fees	\$3,333.33	\$5,277.83
Building Permits -- Contract Cities	\$316,666.66	\$397,319.77
Electrical Permits	\$216,666.66	\$315,440.74
Planning Fees	\$200,000.00	\$284,752.25
TOTAL	\$1,156,999.98	\$1,853,131.07
	(4) 2020/2021 Budget	(5) Projected Surplus or (Deficit)
<u>REVENUE SOURCE</u>	<u>Budget</u>	<u>Column (3) - Column (4)</u>
Building Permits -- County, Permits & Sales	\$504,400.00	\$345,940.48
C.E.T Administrative Fees	\$4,000.00	\$1,277.83
Building Permits -- Contract Cities	\$380,000.00	\$17,319.77
Electrical Permits	\$260,000.00	\$55,440.74
Planning Fees	\$240,000.00	\$44,752.25
TOTAL	\$1,388,400.00	\$464,731.07

**PLANNING AND BUILDING DEPARTMENT PERMIT ACTIVITY TABLES**  
**October 2023**

**TABLE 1**  
**PERMITS ISSUED FY 2023/2024**

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CONTRACT CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	60	91	33	135	319
AUG	44	95	22	177	338
SEPT	15	138	38	155	346
OCT	29	81	53	150	313
NOV					0
DEC					0
JAN					0
FEB					0
MAR					0
APR					0
MAY					0
JUN					0
<b>TOTAL</b>	<b>148</b>	<b>405</b>	<b>146</b>	<b>617</b>	<b>1,316</b>

**TABLE 2**  
**PERMITS ISSUED FY 2021/2022**

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CONTRACT CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	49	76	20	113	258
AUG	71	114	51	168	404
SEPT	50	110	35	171	366
OCT	39	109	50	104	302
NOV	35	97	30	141	303
DEC	29	125	34	154	342
JAN	44	102	27	185	358
FEB	27	104	25	135	291
MAR	37	90	27	133	287
APR	40	87	27	153	307
MAY	41	128	52	155	376
JUN					
<b>TOTAL</b>	<b>462</b>	<b>1,142</b>	<b>378</b>	<b>1,612</b>	<b>3,594</b>

**TABLE 3**  
**PERMITS ISSUED FY 2021/2022**

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	76	91	141	172	480
AUG	84	120	28	180	412
SEPT	90	86	55	177	408
OCT	68	117	43	158	386
NOV	40	81	32	152	305
DEC	54	80	74	117	325
JAN	74	84	18	126	302
FEB	71	69	43	163	346
MAR	89	99	47	161	396
APR	77	88	16	164	345
MAY	72	90	28	143	333
JUN	72	86	6	166	330
<b>TOTAL</b>	<b>867</b>	<b>1,091</b>	<b>531</b>	<b>1,879</b>	<b>4,368</b>

**TABLE 4  
SINGLE-FAMILY DWELLING PERMITS ISSUED  
COUNTY**

	2018/2019 MO QTR	2019/2020 MO QTR	2020/2021 MO QTR	2021/2022 MO QTR	2022/2023 MO QTR	2023/2024 MO QTR
JULY	6	12	10	3	3	8
AUG	11	4	10	9	16	9
SEPT	9 26	5 21	5 25	12 24	19	4
OCT	8	9	5	13		6
NOV	2	2	3	5		
DEC	5 15	5 16	9 17	3 21	0	
JAN	5	4	3	2		
FEB	3	6	6	6		
MAR	4 12	14 24	8 17	6 14	0	
APR	4	10	8	8		
MAY	6	4	6	13		
JUN	11 21	8 22	5 19	4 25	0	
<b>TOTAL</b>	<b>74</b>	<b>83</b>	<b>78</b>	<b>84</b>	<b>19</b>	<b>27</b>

**TABLE 5  
MANUFACTURED DWELLING PERMITS ISSUED  
COUNTY**

	2018/2019 MO QTR	2019/2020 MO QTR	2020/2021 MO QTR	2021/2022 MO QTR	2022/2023 MO QTR	2023/2024 MO QTR
JULY	5	11	5	6	3	4
AUG	2	6	8	5		2
SEPT	7 14	6 23	6 19	4 15	3	4
OCT	8	4	8	3		4
NOV	3	7	14	2		
DEC	3 14	7 18	10 32	4 9	0	
JAN	6	4	2	2		
FEB	5	1	4	2		
MAR	6 17	3 8	4 10	6 10	0	
APR	7	3	5	3		
MAY	2	4	2	1		
JUN	4 13	6 13	2 9	5 9	0	
<b>TOTAL</b>	<b>58</b>	<b>62</b>	<b>70</b>	<b>43</b>	<b>3</b>	<b>14</b>

**TABLE 6**  
**NON-ELECTRICAL PERMITS ISSUED**  
**COUNTY**

	2018/2019		2019/2020		2020/2021		2021/2022		2022/2023		2022/2023	
	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR
JULY	174		195		138		91		76		110	
AUG	172		176		180		120		113		95	
SEPT	160	506	158	529	148	466	86	297	171	360	138	
OCT	175		166		147		117		109		81	
NOV	138		138		98		81		97			
DEC	150	463	164	468	111	356	80	278	125	331		
JAN	116		120		86		84		102			
FEB	105		108		73		69		104			
MAR	176	397	173	401	111	270	99	252	94	300		
APR	127		144		97		88		113			
MAY	151		140		110		90		128			
JUN	163	441	134	418	119	326	86	264		241		
<b>TOTAL</b>	<b>1,807</b>		<b>1,816</b>		<b>1,418</b>		<b>1,091</b>		<b>1,232</b>		<b>424</b>	

**TABLE 7**  
**CONTRACT CITY DWELLING UNIT PERMITS ISSUED**  
**BY FISCAL YEAR**

	FY 2023/2024			FY 2022/2023			FY 2021/2022			FY 2020/2021		
	SFD	MH	MFD	SFD	MH	MFD	SFD	MH	MFD	SFD	MH	MFD
BROWNSVILLE				1	1		52	1		14	1	2
HALSEY										1		
HARRISBURG							5		1	5		
LYONS	4	1					3	1		1	1	
MILL CITY	1			9			5		1	11	19	2
MILLERSBURG	5			18			40			48		
SCIO												
TANGENT		2		2								
<b>TOTAL</b>	<b>10</b>	<b>3</b>	<b>0</b>	<b>30</b>	<b>1</b>	<b>0</b>	<b>105</b>	<b>2</b>	<b>2</b>	<b>80</b>	<b>21</b>	<b>4</b>

**TABLE 8  
PLANNING SECTION PERMIT ACTIVITY  
FY 2023/2024**

*CURRENT MONTH: October 2023*

DESCRIPTION	NUMBER	FEES	YEAR TO-DATE TOTALS	
			NUMBER	FEES
<b>RESIDENTIAL/COMMERICAL</b>				
Evaluation & Processing	12	1,200.00	92	9,200.00
Variance	2	1,300.00	18	11,700.00
Comprehensive Plan Amendment	0	0.00	1	8,000.00
Land Use Compatibility Statement	4	300.00	15	1,200.00
Conditional Use	2	1,300.00	8	10,850.00
Home Occupation CU's	0	0.00	1	900.00
Medical Hardship CU's	1	500.00	15	7,500.00
PD Partition	3	1,050.00	7	2,100.00
PM Partition	0	0.00	0	0.00
Property Line Adjustment	4	1,700.00	9	4,750.00
Easement	2	1,300.00	5	3,250.00
Appeal	0	0.00	1	2,000.00
Temp RV/Mfg. Home Placement	0	0.00	1	250.00
Zone Amendment	0	0.00	0	0.00
Mortgage Lot	0	0.00	0	0.00
Non-conforming Use Alteration	0	0.00	1	1,000.00
Step 1 - Soil Review	0	0.00	3	1,050.00
Agricultural Bldg Review	4	600.00	26	3,900.00
Dwelling/Property Status/SPR	2	600.00	12	4,700.00
Measure 49	0	0.00	2	1,100.00
Extensions	2	200.00	2	200.00
Misc. Applications	3	1,700.00	4	2,350.00
<b>MONTHLY TOTAL</b>	<b>41</b>	<b>11,750.00</b>	<b>223</b>	<b>76,000.00</b>

<b>SALES REVENUES</b>		
Xerox/Microfilm	33.75	146.00
Tapes	0.00	25.00
Maps	0.00	0.00
Comp. Plan/Code/Transportation Books	0.00	0.00
Reports	0.00	175.00
Postage	0.00	49.00
Extensions	717.50	1,717.50
<b>MONTHLY TOTAL</b>	<b>751.25</b>	<b>2,112.50</b>

**TABLE 9  
BUILDING SECTION PERMIT ACTIVITY  
FY 2023/2024**

CURRENT MONTH: October 2023

DESCRIPTION	MONTHLY TOTALS		YEAR TODATE TOTALS	
	NUMBER	FEES	NUMBER	FEES
<b>RESIDENTIAL</b>				
Single Family Dwelling	6	17,915.65	27	59,426.68
Manufactured Homes	4	1,996.00	13	6,042.00
Prefab. Buildings	0	0.00	0	0.00
Additions/Alterations	22	14,215.40	60	34,796.40
Accessory Buildings	2	2,784.05	17	12,577.49
<b>SUBTOTALS</b>	<b>34</b>	<b>36,911.10</b>	<b>117</b>	<b>112,842.57</b>
<b>NON-RESIDENTIAL</b>				
Industrial	0	0.00	0	0.00
Commercial	3	3,990.20	19	29,035.50
Public	0	0.00	0	0.00
Additions/Alterations	0	0.00	0	0.00
Transaction Fee	0	0.00	0	0.00
Misc. Permits	0	0.00	0	0.00
<b>SUBTOTALS</b>	<b>3</b>	<b>3,990.20</b>	<b>19</b>	<b>29,035.50</b>
Plumbing	38	8,530.05	88	28,433.09
Mechanical	66	7,644.61	179	22,940.91
<b>SUBTOTALS</b>	<b>104</b>	<b>16,174.66</b>	<b>267</b>	<b>51,374.00</b>
Electrical Permits	149	25,477.95	615	92,796.38
Master Electrical Permits	1	285.00	1	285.00
<b>SUBTOTALS</b>	<b>150</b>	<b>25,762.95</b>	<b>616</b>	<b>93,081.38</b>
Demolition/Decommission	6	900.00	7	1,030.00
Flood Dev. Evaluation	2	240.00	10	2,640.00
Misc. Permits	4	1,080.82	24	13,486.85
<b>SUBTOTALS</b>	<b>12</b>	<b>2,220.82</b>	<b>41</b>	<b>17,156.85</b>
PLAN REVIEWS	53	38,878.80	167	103,085.07
<b>SUBTOTALS</b>	<b>53</b>	<b>38,878.80</b>	<b>167</b>	<b>103,085.07</b>
<b>RAND TOTAL MONTH</b>	<b>356</b>	<b>123,938.53</b>	<b>1,227</b>	<b>406,575.37</b>



**TABLE 10  
CONTRACT CITY PERMIT ACTIVITY  
FY 2023/2024**

*Current Month: October 2023*

DESCRIPTION	NUMBER	FEES	YEAR TO-DATE TOTALS	
			NUMBER	FEES
<b>RESIDENTIAL</b>				
Single Family Dwelling	2	4,015.69	9	9,893.56
Manufactured Homes	1	374.25	3	1,007.25
Prefab. Buildings	0	0.00	0	0.00
Manufactured Home Parks (NEW)	0	0.00	0	0.00
Multi-Family Dwellings	0	0.00	0	0.00
Additions/Alterations	4	863.74	14	17,661.30
Accessory Buildings	1	734.59	5	1,871.21
<b>SUBTOTALS</b>	<b>8</b>	<b>5,988.27</b>	<b>31</b>	<b>30,433.32</b>
<b>NON-RESIDENTIAL</b>				
Industrial	0	0.00	0	0.00
Commercial	8	3,804.39	25	31,734.13
Prefab. Buildings	0	0.00	0	0.00
Public	0	0.00	0	0.00
Additions/Alterations	0	0.00	0	0.00
<b>SUBTOTALS</b>	<b>8</b>	<b>3,804.39</b>	<b>25</b>	<b>31,734.13</b>
<b>MISC. APPLICATIONS</b>				
Recreational (RV Parks etc.)	0	0.00	0	0.00
Misc. Structures	0	0.00	0	0.00
Miscellaneous Permits	0	0.00	0	0.00
<b>SUBTOTALS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
Plumbing	10	3,167.51	52	25,538.51
Mechanical	6	521.14	38	4,482.07
<b>SUBTOTALS</b>	<b>16</b>	<b>3,688.65</b>	<b>90</b>	<b>30,020.58</b>
Plan Review	19	8,918.96	61	57,683.44
<b>GRAND TOTAL MONTH</b>	<b>32</b>	<b>22,400.27</b>	<b>146</b>	<b>149,871.47</b>

**TABLE 11  
COUNTY PERMIT, PLAN CHECK, & MISC REVENUE  
BY FISCAL YEAR**

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
JULY	100,351.77	113,616.87	77,484.14	82,404.31	37,173.04	85,504.25
AUG	94,947.94	217,461.46	95,732.23	88,155.76	85,872.59	92,386.84
SEPT	92,827.37	96,258.43	82,690.70	76,855.24	41,121.35	132,030.49
OCT	107,407.42	101,242.25	79,672.58	89,772.08	56,229.51	132,345.60
NOV	137,029.07	85,188.21	91,665.20	44,033.65	42,022.76	
DEC	53,122.43	63,127.55	112,792.14	27,931.62	40,539.64	
JAN	51,553.10	67,796.29	76,309.72	23,973.95	41,300.55	
FEB	45,337.65	96,198.93	47,947.91	48,470.08	49,872.30	
MAR	97,167.50	117,543.65	69,127.59	69,694.82	164,143.26	
APR	54,328.25	113,700.67	103,850.68	51,810.69	64,547.02	
MAY	80,519.05	90,138.22	61,270.86	71,863.53	75,963.78	
JUN	111,285.80	85,017.44	70,631.10	81,621.33	64,870.50	
<b>TOTAL</b>	<b>1,025,877.35</b>	<b>1,247,289.97</b>	<b>969,174.85</b>	<b>756,587.06</b>	<b>763,656.30</b>	<b>442,267.18</b>

**TABLE 12  
CONTRACT CITY PERMIT REVENUE  
BY FISCAL YEAR**

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
JULY	57,425.00	29,344.35	13,059.10	170,862.28	14,481.91	7,469.81
AUG	24,431.30	19,427.50	33,448.35	31,075.46	31,190.65	72,692.87
SEPT	44,166.25	15,595.37	55,466.88	57,223.05	25,481.66	36,928.26
OCT	32,066.76	41,208.37	31,518.40	15,331.99	23,719.08	22,649.18
NOV	137,095.15	70,234.77	9,395.01	28,909.11	44,358.49	
DEC	10,453.12	15,984.40	25,222.81	37,232.20	25,887.93	
JAN	13,715.27	22,529.94	22,246.17	7,774.24	14,452.92	
FEB	0.00	47,698.94	21,535.68	65,052.25	12,187.50	
MAR	12,056.67	55,798.39	63,166.07	10,334.59	4,122.82	
APR	43,351.04	42,504.60	15,948.31	4,034.30	11,086.65	
MAY	46,751.87	42,346.01	28,446.88	10,696.30	18,858.57	
JUN	50,916.40	32,291.64	64,939.34	16,133.37	50,417.88	
<b>TOTAL</b>	<b>472,428.83</b>	<b>360,547.10</b>	<b>363,006.91</b>	<b>470,213.47</b>	<b>276,246.06</b>	<b>139,740.12</b>

**TABLE 13  
ELECTRICAL PERMIT REVENUE  
BY FISCAL YEAR**

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
JULY	23,402.00	22,715.00	12,081.00	19,671.25	15,285.25	19,207.60
AUG	23,683.00	19,484.00	19,901.00	25,964.60	26,724.50	26,994.50
SEPT	22,397.00	17,429.00	22,700.00	25,437.00	28,274.00	27,116.56
OCT	23,642.00	24,222.50	27,020.00	21,763.00	27,158.50	25,455.43
NOV	21,884.00	24,998.00	28,993.70	24,648.71	27,146.00	
DEC	18,379.00	18,521.00	30,285.10	17,055.50	23,058.75	
JAN	20,631.75	19,702.00	22,736.40	15,145.00	23,920.00	
FEB	19,618.00	15,424.63	27,818.25	23,627.25	23,254.00	
MAR	20,288.00	20,688.50	30,391.25	23,675.50	20,490.00	
APR	18,515.00	30,663.00	25,127.50	26,044.50	22,785.75	
MAY	20,815.00	23,846.50	23,393.93	20,205.25	27,216.85	
JUN	20,890.00	22,829.38	29,276.05	25,005.50	26,179.25	
<b>TOTAL</b>	<b>254,144.75</b>	<b>263,047.00</b>	<b>299,724.18</b>	<b>268,243.06</b>	<b>291,492.85</b>	<b>98,774.09</b>

TABLE 14  
 PLANNING & BUILDING DEPARTMENT  
 FY 2023/2024 REVENUE AND EXPENDITURES  
 October 2023

LINE ITEM DESCRIPTION	ADMIN..	PLANNING	BUILDING	ELECTRICAL	BUDGET TOTAL
<b>REVENUE</b>					
PLANNING FEES		84,752.25			84,752.25
ELECTRIC PERMITS				98,774.08	98,774.08
BLDG, MECH, PLUMB PERMITS			346,796.06		346,796.06
MISC. PERMITS & PLAN REVIEW			81,266.59		81,266.59
REIMBURSEMENTS			175,996.00		175,996.00
MISC. (REIMBURSEMENTS)	0.00				0.00
SALES	1,944.50				1,944.50
CET FEES	10,903.21				10,903.21
CONTRACT CITIES			80,653.11		80,653.11
DEPOSIT SUSPENSE	0.00				0.00
CODE ENFORCEMENT CLEAN UP	0.00				0.00
FEE OVERAGES/SHORTAGES	698.29				698.29
SALE OF COUNTY EQUIPMENT	7,000.00				7,000.00
<b>TOTAL REVENUE</b>	<b>\$20,546.00</b>	<b>\$84,752.25</b>	<b>\$684,711.76</b>	<b>\$98,774.08</b>	<b>\$888,784.09</b>
<b>EXPENDITURES PERSONAL SVS</b>					
ELECTRICAL INSPECTOR I			32,762.00		32,762.00
ELECTRICAL INSPECTOR II				14,043.75	14,043.75
BLDG. INSPECTOR II			27,959.00		27,959.00
PLUMBING INSPECTOR I			31,201.00		31,201.00
PLANS EXAMINER I			9,559.09		9,559.09
BUILDING INSPECTOR I		206.25	1,856.25		2,062.50
CODE ENFORCEMENT TECH			19,342.09		19,342.09
OFFICE MANAGER 1	6,363.20		4,772.40	4,772.40	15,908.00
OFFICE SPECIALIST 1	24,332.00				24,332.00
OFFICE SPECIALIST 2	0.00	0.00	0.00	0.00	0.00
OFFICE SPECIALIST 3	0.00	0.00	0.00		0.00
PERMIT CLERK			14,071.00		14,071.00
ASSISTANT PLANNER		29,134.90	7,283.73		36,418.63
ASSOCIATE PLANNER		0.00			0.00
SENIOR PLANNER		0.00	0.00		0.00
PLANNING MANAGER					34,280.00
BLDG. OFFICIAL	5,142.00		22,282.00	6,856.00	34,280.00
DIRECTOR	17,958.00	10,774.80	5,387.40	1,795.80	35,916.00
TEMPORARY HELP				11,630.00	11,630.00
OVERTIME				0.00	0.00
<b>WAGES</b>	<b>\$53,795.20</b>	<b>\$40,115.95</b>	<b>\$143,713.96</b>	<b>\$39,097.95</b>	<b>\$343,765.06</b>
LONGEVITY PAY	59.99	728.45	68.56		857.00
LEAD WORKER	0.00				0.00
CERTIFICATION PAY			0.00		0.00
FRINGE BENEFITS	5,663.15	22,652.59	43,039.93	41,907.30	113,262.97
PAYROLL COSTS	6,776.61	27,106.46	51,502.27	50,146.95	135,532.29
SALARY BENEFITS & ADJ.	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PERSON. SERVICES</b>	<b>\$66,294.95</b>	<b>\$90,603.46</b>	<b>\$238,324.71</b>	<b>\$131,152.20</b>	<b>\$593,417.32</b>
<b>MATERIALS &amp; SERVICES</b>					
SUPPLIES	341.43	341.43	1,365.72	1,365.72	3,414.31
PRINT & REPRODUCTION	29.60	88.80	236.80	236.80	592.00
POSTAGE	142.22	2,275.55	142.22	284.44	2,844.44
SUBSCRIPT. & MEMBERSHIP		40.93	86.78	36.02	163.73
AVOCETTE SOFTWARE					3,987.50
NOTICE & PUBLICATION		634.21	687.07		1,321.28
COPIER MAIN & USAGE	694.22	694.22	694.22	694.22	2,776.86
P.C.'S, ACCESS., SOFTWARE	72.02	72.02	72.02	72.02	288.06
SCHOOLS & SEMINARS	1,415.95				1,415.95
MEETINGS/TRAVEL	1,017.96				1,017.96
TELEPHONE	16.36	130.87	81.80	98.15	327.18
VISA BANK CHARGES		1,671.54	6,686.14		8,357.68
CODE ENFORCEMENT					498.71
CELL PHONE ALLOCATION					160.00
REPAIRS & MAINTENANCE	6.08	130.72	76.00	91.20	304.00
COMPUTER SUPPLIES & EQUIP	3,576.25	3,576.25	3,576.25	3,576.25	14,304.99
REFUNDS		2,125.92	3,244.82	223.78	5,594.52
OTHER CONTRACTED SERVICES			0.00		0.00
<b>TOTAL MAT. &amp; SERVICES</b>	<b>\$7,312.08</b>	<b>\$11,782.45</b>	<b>\$16,949.83</b>	<b>\$6,678.60</b>	<b>\$47,369.17</b>
<b>CAPITAL OUTLAY</b>					
MOTOR VEHICLE			26,378.31		26,378.31
SPECIAL EQUIP. (SIERRA)					0.00
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$26,378.31</b>	<b>\$0.00</b>	<b>\$26,378.31</b>
<b>TOTAL EXPENDITURES</b>	<b>\$73,607.03</b>	<b>\$102,385.91</b>	<b>\$255,274.54</b>	<b>\$137,830.80</b>	<b>\$667,164.80</b>
<b>LESS REVENUE</b>	<b>\$20,546.00</b>	<b>\$84,752.25</b>	<b>\$684,711.76</b>	<b>\$98,774.08</b>	<b>\$888,784.09</b>
<b>GEN. FUND EXPENDITURES</b>	<b>\$53,061.03</b>	<b>\$17,633.66</b>	<b>(\$429,437.22)</b>	<b>\$39,056.72</b>	<b>(\$221,619.29)</b>

LINN COUNTY

Activity Report by Dept, Fund  
as of 10/31/2023 (33.3% Months within Fiscal Year)

24 PLANNING & BUILDING  
10 GENERAL FUND

Account	Title	MTD	Adopted Budget	Transfers	Final Budget	Actual YTD	Balance	% Used
3070	2410 PLANNING FEES	15,865.00	240,000.00	0.00	240,000.00	84,752.25	155,247.75	35.3
3137	2410 ELECTRICAL PERMIT	25,455.43	260,000.00	0.00	260,000.00	98,774.08	161,225.92	38.0
3138	2410 BUILDING PERMIT	112,065.24	310,000.00	0.00	310,000.00	279,854.35	30,145.65	90.2
3140	2410 MISCELLANEOUS PERMITS	1,748.18	25,000.00	0.00	25,000.00	15,060.74	9,939.26	60.2
3150	2410 REIMBURSEMENTS	310.00	2,000.00	100,000.00	102,000.00	175,996.00	-73,996.00	172.5
3170	2410 SALES	465.25	5,000.00	0.00	5,000.00	1,944.50	3,055.50	38.8
3178	2410 C.E.T. FEE	8,973.49	4,000.00	0.00	4,000.00	10,903.21	-6,903.21	272.5
3179	2410 CONTRACT CITIES	0.00	380,000.00	0.00	380,000.00	80,653.11	299,346.89	21.2
3182	2410 PLAN REVIEW	2,691.59	260,000.00	0.00	260,000.00	66,205.85	193,794.15	25.4
3183	2410 MECHANICAL PERMITS	6,879.88	84,000.00	0.00	84,000.00	31,599.87	52,400.13	37.6
3186	2410 PLUMBING PERMITS	8,960.71	80,400.00	0.00	80,400.00	35,341.84	45,058.16	44.0
3242	2410 SALE OF COUNTY EQUIPMENT	7,000.00	0.00	0.00	0.00	7,000.00	-7,000.00	0.0
3265	2410 OVERAGES/SHORTAGES	-573.14	0.00	0.00	0.00	698.29	-698.29	0.0
	TOTAL REVENUE	189,841.63	1,650,400.00	100,000.00	1,750,400.00	888,784.09	861,615.91	50.7
5002	2410 OFFICE SPECIALIST I	6,142.00	72,008.00	0.00	72,008.00	24,332.00	47,676.00	33.7
5044	2410 ADMIN ASST/OFFICE MANAGER I	4,022.00	41,326.00	0.00	41,326.00	15,908.00	25,418.00	38.4
5305	2410 PLANS EXAMINER I	0.00	0.00	0.00	0.00	9,559.09	-9,559.09	0.0
5306	2410 PLANS EXAMINER II	0.00	65,154.00	0.00	65,154.00	0.00	65,154.00	0.0
5311	2410 ELECTRICAL INSPECTOR I	8,270.00	95,424.00	0.00	95,424.00	32,762.00	62,662.00	34.3
5312	2410 ELECTRICAL INSPECTOR II	3,202.50	48,096.00	0.00	48,096.00	14,043.75	34,052.25	29.1
5317	2410 PLUMBING INSPECTOR I	7,876.00	90,876.00	0.00	90,876.00	31,201.00	59,675.00	34.3
5321	2410 CODE ENFORCEMENT TECH	4,712.69	56,112.00	0.00	56,112.00	19,342.09	36,769.91	34.4
5323	2410 BLDG INSP-CODE ENFORCEMENT	0.00	67,812.00	0.00	67,812.00	0.00	67,812.00	0.0
5325	2410 BUILDING INSPECTOR I	1,662.50	0.00	0.00	0.00	2,062.50	-2,062.50	0.0
5326	2410 BUILDING INSPECTOR II	7,140.00	82,054.00	0.00	82,054.00	27,959.00	54,095.00	34.0
5330	2410 PERMIT CLERK	3,552.00	41,840.00	0.00	41,840.00	14,071.00	27,769.00	33.6
5340	2410 ASSISTANT PLANNER	9,293.00	115,659.00	0.00	115,659.00	36,418.63	79,240.37	31.4
5355	2410 PLANNING MANAGER	8,570.00	98,880.00	0.00	98,880.00	34,280.00	64,600.00	34.6
5360	2410 BUILDING OFFICIAL	8,570.00	98,880.00	0.00	98,880.00	34,280.00	64,600.00	34.6
5370	2410 DIRECTOR PLANNING & BUILDING	8,979.00	103,608.00	0.00	103,608.00	35,916.00	67,692.00	34.6
5550	2410 TEMPORARY HELP	2,560.00	50,000.00	0.00	50,000.00	11,630.00	38,370.00	23.2
5920	2410 OVERTIME	0.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.0
5960	2410 LONGEVITY PAY	214.25	2,472.00	0.00	2,472.00	857.00	1,615.00	34.6
5980	2410 FRINGE BENEFITS	28,566.35	393,312.00	0.00	393,312.00	113,262.97	280,049.03	28.7
5985	2410 PAYROLL COSTS	33,494.31	424,960.00	0.00	424,960.00	135,532.29	289,427.71	31.8

**LINN COUNTY**  
**Activity Report by Dept, Fund**  
as of 10/31/2023 (33.3% Months within Fiscal Year)

**24 PLANNING & BUILDING**  
**10 GENERAL FUND**

Account	Title	MTD	Adopted Budget	Transfers	Final Budget	Actual YTD	Balance	% Used
5990	2410 SALARY & BENEFITS ADJUSTMENTS	0.00	92,997.00	0.00	92,997.00	0.00	92,997.00	0.0
	TOTAL PERSONAL SERVICES	146,826.60	2,042,970.00	0.00	2,042,970.00	593,417.32	1,449,552.68	29.0
6110	2410 SUPPLIES	872.88	8,000.00	50,000.00	58,000.00	3,414.31	54,585.69	5.8
6120	2410 PRINTING & REPRODUCTION	84.00	3,200.00	0.00	3,200.00	592.00	2,608.00	18.5
6125	2410 COPIER MAINT & USAGE	522.11	8,000.00	0.00	8,000.00	2,776.86	5,223.14	34.7
6150	2410 POSTAGE	611.71	9,000.00	0.00	9,000.00	2,844.44	6,155.56	31.6
6170	2410 SUBSCRIPTIONS & MEMBERSHIPS	123.75	5,000.00	0.00	5,000.00	163.73	4,836.27	3.2
6174	2410 AVOCETTE SOFTWARE	1,715.00	28,000.00	0.00	28,000.00	3,987.50	24,012.50	14.2
6180	2410 NOTICES & PUBLICATIONS	298.16	4,500.00	0.00	4,500.00	1,321.28	3,178.72	29.3
6195	2410 P.C.'S, ACCESS, SOFTWARE	67.10	5,000.00	0.00	5,000.00	288.06	4,711.94	5.7
6200	2410 MEETINGS / TRAVEL	68.87	3,000.00	0.00	3,000.00	1,017.96	1,982.04	33.9
6205	2410 SEMINARS / SCHOOLS / TRAINING	470.00	10,000.00	0.00	10,000.00	1,415.95	8,584.05	14.1
6250	2410 TELEPHONE	48.38	10,200.00	0.00	10,200.00	327.18	9,872.82	3.2
6280	2410 REPAIRS & MAINTENANCE	30.00	5,000.00	0.00	5,000.00	304.00	4,696.00	6.0
6301	2410 VISA BANK CHARGES	1,177.41	18,000.00	0.00	18,000.00	8,357.68	9,642.32	46.4
6333	2410 COMPUTER SUPPLIES & EQUIP.	1,912.55	17,000.00	0.00	17,000.00	14,304.99	2,695.01	84.1
6357	2410 CODE ENFORCEMENT/CLEAN UP	0.00	60,000.00	0.00	60,000.00	498.71	59,501.29	0.8
6405	2410 CELL PHONE ALLOCATION	40.00	480.00	0.00	480.00	160.00	320.00	33.3
6695	2410 REFUNDS	851.03	15,000.00	0.00	15,000.00	5,594.52	9,405.48	37.2
6900	2410 TAXABLE MEALS REIMBURSEMENT	0.00	100.00	0.00	100.00	0.00	100.00	0.0
	TOTAL MATERIALS & SERVICES	8,892.95	209,480.00	50,000.00	259,480.00	47,369.17	212,110.83	18.2
7450	2410 SPECIAL EQUIPMENT	0.00	0.00	50,000.00	50,000.00	0.00	50,000.00	0.0
7460	2410 MOTOR VEHICLE	26,378.31	35,000.00	0.00	35,000.00	26,378.31	8,621.69	75.3
	TOTAL CAPITAL OUTLAY	26,378.31	35,000.00	50,000.00	85,000.00	26,378.31	58,621.69	31.0
	<b>REVENUE</b>	<b>189,841.63</b>	<b>1,650,400.00</b>	<b>100,000.00</b>	<b>1,750,400.00</b>	<b>888,784.09</b>	<b>861,615.91</b>	<b>50.7</b>
	<b>EXPENDITURE</b>	<b>182,097.86</b>	<b>2,287,450.00</b>	<b>100,000.00</b>	<b>2,387,450.00</b>	<b>667,164.80</b>	<b>1,720,285.20</b>	<b>27.9</b>
	<b>FUND BALANCE TOTAL</b>					<b>221,619.29</b>		

LINN COUNTY

Activity Report by Dept, Fund  
as of 10/31/2023 (33.3% Months within Fiscal Year)

24 PLANNING & BUILDING  
27 GENERAL GRANTS FUND

Account	Title	MTD	Adopted Budget	Transfers	Final Budget	Actual YTD	Balance	% Used
3220	2427030 GRANTS	0.00	200,000.00	0.00	200,000.00	25,000.00	175,000.00	12.5
3991	2427030 BEGINNING BALANCE	0.00	0.00	0.00	0.00	4,650.00	-4,650.00	0.0
	TOTAL REVENUE	0.00	200,000.00	0.00	200,000.00	29,650.00	170,350.00	14.8
6032	2427030 2020 WILDFIRE VICTIMS GRANT	0.00	0.00	0.00	0.00	12,350.00	-12,350.00	0.0
6330	2427030 OTHER CONTRACTED SERVICES	0.00	200,000.00	0.00	200,000.00	0.00	200,000.00	0.0
	TOTAL MATERIALS & SERVICES	0.00	200,000.00	0.00	200,000.00	12,350.00	187,650.00	6.1
	<b>REVENUE</b>	<b>0.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>200,000.00</b>	<b>29,650.00</b>	<b>170,350.00</b>	<b>14.8</b>
	<b>EXPENDITURE</b>	<b>0.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>200,000.00</b>	<b>12,350.00</b>	<b>187,650.00</b>	<b>6.1</b>
	<b>FUND BALANCE TOTAL</b>					<b>17,300.00</b>		

# CODE ENFORCEMENT

## October 2023 Statistics

New Cases Received

Oct-23

Cases by Category

OCCUPIED RVS (RV)	1
ILLEGAL BUSINESS (IB)	0
JUNK (J)	3
MARIJUANA GROW (MJ)	0
DRAINAGE(D)	2
NEIGHBOR DISPUTE (ND)	0
CONSTRUCTION W/O PERMITS (UP)	5
MULTIPLE DWELLINGS (MD)	0
LIVESTOCK (LS)	0
EASEMENT ( E )	2
MEDICAL HARDSHIP (MH)	0
HOMELESS ENCAMPMENT (HE)	0
DANGEROUS CONDITIONS (DC)	0
CHICKEN FARM / FLOOD PLAIN (FP)	0
(Some files have multiple categories)	

Total new Oct. 2023

13

Cases Closed

Total Closed Oct. 2023

8

Highlighted Cases

10/24/2023

Code Enforcement prepared a compliance agreement for the owner of a property on River Drive in Lebanon after he was cited for operating a campground with 16 sites involving RVs and occupied storage buildings. The agreement broke down into steps what the owner needed to do to bring his property into compliance: notifying the occupants they need to move, obtaining permits for unlawful construction, plumbing and electrical, applying for a medical hardship, decommissioning 2 outbuildings used for housing, dismantling a homemade shower and bathroom, among other issues. The agreement, signed by the owner, will be presented in court in order for the judge to consider granting extensions to the owner instead of fining him for non-compliance.

10/24/2023

An encampment of occupied RVs on a hilltop on Richardson Gap Road in Scio has now been disbanded and the occupants have moved away. The property owner had originally allowed one couple to move onto his property to help with 2 months of maintenance work on his farm equipment but then they not only failed to leave, they invited 2 more RVs to join them. Code Enforcement worked with all parties involved to ensure the encampment moved off the property.

10/17/2023

Code Enforcement inspected a property on Shoreline Drive in Lyons after receiving a complaint about a neighbor storing personal items on the vacant lot next door. It was determined the lot belonged to Linn County Parks and Recreation for a future park and the case was turned over to them for further action.

10/24/2023

An inspection at a location on Rodger's Mountain Loop in Scio involving several occupied RVs moving onto the property. It was revealed they were the same RVs from another Code Enforcement case recently evicted off a property on Jefferson-Scio Road. RV dwellers need to realize if it is against code to live in an RV on one property in Linn County, it will continue to be a code violation to live in one on a different property.

Special Meetings

10/05/2023

Code Enforcement staff attended a 2-day seminar organized by the Oregon Code Enforcement Association where people from both counties and cities met to network with each other over enforcement issues. Classes included Tips & Strategies for Enforcing Codes, De-Escalation Techniques and, from the Oregon Department of Human Services, Expectations, Strategies and Resources for people in need.

Court Cases

10/17/2023

A citation involving an encampment of RVs on a property on River Street in Lebanon was dismissed after a re-inspection showed the occupants had moved away. The owner had been fined by the court for failing to begin eviction proceeding against the occupants and then re-cited by Code Enforcement for a continuing violation. The owner hired legal help to do a formal eviction and was able to remove the last occupant from his property.



**Linn County Planning & Building  
Land Use Applications Tracking Sheet  
October 2023**

<b>DATE</b>	<b>FILE # &amp; NAME</b>	<b>PLANNER</b>	<b>STATUS</b>
10/2/2023	PD23-0662; Michael Scnear Constructing (RD)	Shawn	Approved
10/2/2023	PD23-0663; JARVIS, Rodney (Validation)	Alyssa	Notice
10/3/2023	PD23-0664; SHUMAKER, Eric (LUC)	Kate	Approved
10/3/2023	PD23-0665; RIEGER, Dillion & Leah (CU)	Alyssa	Notice
10/3/2023	PD23-0666; Verizon Wireless C/O SBACommunications (SPR)	Shawn	Approved
10/6/2023	PD23-0667; LANDE, Jeff & Tena (MH)	Shawn	Pending
10/9/2023	PD23-0668; GEIL, Harold (Private Burial)	Kate	Approved
10/9/2023	PD23-0669; BABB, Connie (CU)	Alyssa	Notice
10/11/2023	PD23-0671; BIRKY, Kenneth (CU)	Kate	Pending
10/11/2023	PD23-0670; LINN COUNTY (ACT)	Alyssa	PC/BC Notice
10/13/2023	PD23-0673; LATIMER, Kyle (AR)(PM)	Shawn	Incomplete
10/13/2023	PD23-0675; HORTON, Milli (PM)(AR)	Shawn	Incomplete
10/13/2023	PD23-0676; THAYER, Curtis & Debra (PLA)	Alyssa	Approved
10/13/2023	PD23-0677; ENGELHART, Andrew (CU)	Shawn	Notice
10/17/2023	PD23-0679; WHITE, Mary (PLA)	Alyssa	Notice
10/18/2023	PD23-0682; SIMS, Gayle (LUC)	Shawn	Approved
10/18/2023	PD23-0681; SIMS, Gayle (LUC)	Shawn	Approved
10/20/2023	PD23-0683; CUMMINS, Troy (PLA)	Alyssa	Notice
10/19/2023	PD23-0684; MCALLISTER, Lawrence (PLA)	Alyssa	Approved
10/20/2023	PD23-0683; CUMMINS, Troy (V)	Alyssa	Notice
10/20/2023	PD23-0685; KOLBERG, Doug (PLA)	Alyssa	Approved
10/20/2023	PD23-0686; KOOP, Jeff (RD)	Shawn	Pending
10/24/2023	PD23-0688; Mt Jefferson Snowmobile Club (LUC)	Kate	Approved
10/31/2023	PD23-0696; BONTRAGER, Mark (PM)(AR)		Incomplete



# LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Steve Wills, Director

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Room 114, Linn County Courthouse  
PO 100 Box, Albany, Oregon 97321  
Phone 541-967-3816, Fax 541-926-2060  
[www.co.linn.or.us](http://www.co.linn.or.us)

## AGENDA

**November 21, 2023; 7:00 pm**

Linn County Planning Commission  
Old Armory Building, George Miller Room B  
(Corner of 4<sup>th</sup> Avenue and Lyon Street, Albany, Oregon)

Call to Order

Approval of Minutes of October 10, 2023

Cases Scheduled for Hearing:

**PD23-0670:** A legislative Code text amendment application by Linn County to amend sections of Linn County Code (LCC) Chapters 920, 928, and 934. The proposed amendments are to implement portions of Senate Bill 85 (2023) relating to the establishment of new large confined animal feeding operations.

Other Business

General Discussion

Adjournment



# Linn County Road Department

*Providing safe and efficient transportation to  
citizens and visitors of Linn County.*

## *Memorandum*

**Date:** 11/2/2023  
**To:** Linn County Board of Commissioners  
**From:** Wayne Mink, Roadmaster *WEM*  
**RE:** Background Information for Agenda Items – 11/7/2023

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The Road Department has the following item on the Board of Commissioners agenda for the weekly meeting on November 7, 2023. The following is a brief description of the item.

**Resolution & Order 2023-102 – Acceptance of a Permanent Easement – Goldfish Farm Road, Tax Lot 400**

This is a Resolution & Order to accept a permanent easement along Goldfish Farm Road for the Goldfish Farm Road Improvement project between Hwy. 20 to Bridge 328-036. Grantor is David L. Gretzon. Easement cost is \$58,333.

We request your approval.

# LINN COUNTY BOARD OF COMMISSIONERS



WILL TUCKER  
*Commissioner*

SHERRIE SPRENGER  
*Commissioner*

ROGER NYQUIST  
*Commissioner*

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Linn County Courthouse  
P.O. Box 100, Albany, Oregon 97321  
(541) 967-3825 FAX: (541) 926-8228

**DARRIN L. LANE**  
*Administrative Officer*

November 7, 2023

To Whom It May Concern:

The Linn County Board of Commissioners hereby assigns its three (3) votes, via proxy, to \_\_\_\_\_, in regard to the Council of Forest Trust Land Counties (CFTLC) Meeting to be held on Thursday, November 16, 2023.

Sincerely,

**LINN COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Roger Nyquist, Chair

\_\_\_\_\_  
William C. Tucker, Vice-Chair

\_\_\_\_\_  
Sherrie Sprenger, Commissioner

c: Jessica Pratt, AOC Legislative Affairs Manager

(2) Such leave will not be approved for an employee who is accepting employment outside the county service.

(B) If an employee should obtain employment outside county service during this period, the employee shall be considered to have voluntarily quit such employment effective on the date other employment is accepted.

(1) The provisions of LCP 20.070 apply.

(2) Failure to promptly provide the information required by LCP 20.070 shall result in action being taken under LCP 20.070 (F).

(C) An employee on leave of absence without pay, shall not receive pay, other benefits, or accumulate vacation, sick or other leave credit during such leave except as provided in LCP 20.520.

(1) Upon granting leave of absence without pay, vacation leave credit shall be first deleted before the leave begins.

(2) The anniversary date of the employee on leave shall be postponed.

[Adopted 94-611 eff 11/29/94]

### 20.390 Leaves authorized by Federal or State laws

(A) Both federal and state law provide guarantees for employee leaves of absence related to family, parental and pregnancy needs. The county recognizes those employee needs and fully supports the provisions of the various statutes and any future amendments. The county requires that the eligibility and optional notice requirements of the various statutes be complied with and, in the situation where two (2) county employees from the same family are seeking leave, the total leave allowed would be subject to the optional restrictions in the various statutes.

(B) When a condition exists which is covered by more than one of the statutes discussed in subsections (E) through (G) of this section, leave shall be taken concurrently and a maximum of twelve (12) weeks of leave will be allowed, except as otherwise required by law.

(C) The certification requirements detailed in LCP 20.340(C) (5) also apply for these leaves to include relatives as the situation requires.

(D) With the exception of health benefits, the leaves of absence are without pay or accrual of benefits if the employee is not utilizing sick, compensatory, or vacation leave. The county will pay its portion of up to a maximum of three (3) monthly health (medical, vision, dental) insurance premiums during these family, parental and pregnancy leaves. These payments will only be made after the employee has either utilized all available sick, compensatory and vacation leave or, at the employee's option, reached a leave balance of not more than ten (10) days of sick, compensatory or vacation leave; i.e. the employee can save ten (10) days of leave if desired for use upon return. The employer premium payment would only be continued in this situation if the employee continued to pay the appropriate employee share of the health insurance premium or as required by the various statutes.

(E) *Federal Family Medical Leave.* The Family and Medical Leave Act of 1993 (FMLA) provides employees with up to twelve (12) weeks of leave per year for ~~an employees with a qualifying condition serious illness, the birth, adoption or foster child care of a child, or caring for a sick spouse, child or parent.~~ The "plan year" for the FMLA leave is the calendar year, January 1 through December 31, until December 31, 2023. Effective January 1, 2024 the "plan year" is the 12 month period measured forward from the Sunday preceding the first date an employee takes FMLA leave.

(F) *Oregon Family Medical Leave.* ORS 659.360 through 659.570 (the Oregon Family Medical Leave Act, OFMLA) provides employees with up to twelve (12) weeks of leave within a two-year period for the care of any family members who suffer serious health conditions. ORS 659A.150 through 659A.186 (The Oregon Family Leave Act, OFLA) provides employees up to 12 weeks of leave per year for employees with a qualifying condition. The "plan year" for OFLA leave is the calendar year, January 1 through

December 31, until December 31, 2023. Effective January 1, 2024 the “plan year” is a period of 52 consecutive weeks beginning on the Sunday immediately preceding the date an employee takes OFLA leave.

(G) *Paid Leave Oregon*. ORS Chapter 657B (Paid Leave Oregon, PLO) provides employees up to 12 weeks of paid insurance benefits per benefit year for employees with a qualifying condition. The benefit year for PLO is a period of 52 consecutive weeks beginning on the Sunday immediately preceding the date an employee takes PLO leave. An employee receiving insurance benefits under Paid Leave Oregon may not supplement their benefits under ORS 657B.030(2), unless the leave is also a leave covered under FMLA and/or OFLA. An employee on PLO leave also covered under FMLA/OFLA may use all or a portion of their accrued paid sick time, vacation leave, compensatory time, or personal leave in addition to receiving PLO insurance benefits.

~~(H) *Oregon Parental Leave (OPLA)*. ORS 659.360 through 659.370 (the Oregon Parental Leave Act, OPLA) provides employees with up to twelve (12) weeks (total of combined leave time for the mother and father) of leave following the birth of a child, or the adoption of a child under the age of six.~~

~~(I) *Oregon Pregnancy Leave*. ORS 659.389 through 659.393 (the Oregon Pregnancy Leave Act, OPgLA) provides female employees with a job transfer or leave as needed due to pregnancy, childbirth, or related medical conditions or occurrences.~~

[Adopted 94-611 eff 11/29/94; amd 23-xxx eff xx/xx/23]

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## CHAPTER 4 — COMPENSATION

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### 20.400 Maintenance of compensation plan

(A) The Board of Commissioners has adopted and shall maintain a compensation plan providing for each position, in the classified, management/exempt and represented services, a classification, a corresponding range of pay rates, a minimum, a maximum and intermediate steps. The pay ranges

shall reflect the responsibilities of the position, availability of labor, prevailing market rates of pay and the financial conditions of the county. The Board of Commissioners shall, by the plan, fix the compensation of all classifications within the classified and management/exempt services and in the case of the represented services, shall, through collective bargaining, fix the compensation of all classifications within the represented services. In determining the amount of compensation thereof, the Board of Commissioners should give due consideration to the recommendations of salary surveys, an equal pay analysis when available, and the appointing authority.

(B) The County Budget Committee shall set the salary of all those in the elected service over whom they have total jurisdiction and shall set the county paid portion of the salary of those in elected service over whom they have limited jurisdiction. In setting such salaries, the Budget Committee shall give due consideration to the recommendations made by the County Compensation Board created pursuant to ORS 204.112.

[Adopted 94-611 eff 11/29/94; amd 16-212 eff 6/22/16]

### 20.410 Administration of compensation; payment of wages

(A) *Definitions*. As used in this section, the following definitions shall apply:

(1) “**Bona Fide Factor**” means those factors that may be taken into consideration when setting an employee’s or appointment’s salary above the permitted rate of pay. These factors include:

- (a) A seniority system;
- (b) A merit system;
- (c) A system that measures earning by quantity or quality of production, including piece-rate work;
- (d) Workplace conditions;
- (e) Travel, if travel is necessary and regular for the employee or appointment;
- (f) Education;
- (g) Training;
- (h) Experience; or