MEMORANDUM

To: Linn County Board of Commissioners

From: Computer Resources Manager – Joshua Perkins

Date: November 7th, 2022

Re: Resolution & Order No. 2022-387

The Linn County Sheriff’s Office is looking to renew their contract with 10D Tech, and extend support with Avaya phone, and Xima software vendors. The Sheriff’s Office is seeking to renew their contract with the vendor that will begin November 1, 2022 and end October 31, 2025. The 3-year contract will be locked in at $93,634.89.

10D Tech is our local support vendor, we rely on them for hardware purchases and support as well as software updates and configurations.

Avaya is the phone system vendor, including hardware and software. Our phone system includes all Linn County Sheriff’s Office locations (Albany, Brownsville, Halsey, Harrisburg, Lebanon, Mill City, Millersburg, Scio, Sweet Home & Tangent). 911 Phone system not included.

Xima is the call recording vendor, including hardware and software.
MEMORANDUM

To: Linn County Board of Commissioners
From: Captain Ted Langley
Date: 11/22/22
Re: Resolution and Order 2022-390 between SUMMIT Food Service and Linn County
Resolution and Order 2022-391 between SUMMIT Food Service and Linn County

Resolution and Order 2022-390 - This is the second amendment to Contract No. 2020-331 between Summit Food Services and Linn County. Represented is a cost per meal increase necessary due to the rapid rise in food expenses we have all seen in the past 12-24 months.

It is important to note, even with this increase, the new pricing will still be eight to ten cents less per meal than we were paying to the last vendor right before the RFP was released. We have been happy with the level of service from the new vendor and understand their necessity to respond to the rising inflation rates.

Resolution and Order 2022-391 - This is the third amendment to Contract No. 2020-331 between Summit Food Services and Linn County. Represented are three additions to the contract. Addition one and two are solutions in response to a vending company pulling their machines out of the facility as they were not profitable for them. Additions 3 and 4 are programs we had with our previous vendor, but the new vendor, SUMMIT, is just now getting them online.

1) Micro-Market Concept Purchasing – This is currently available in the jail staff dining room and the same concept will be set up on the support side break room. This will be offered to employees on a self-pay basis and SUMMIT will provide all of the services and maintain the market items for purchase.

2) Staff Dining – Support staff will be able to order ahead for hot meals if they desire. Again, this will be offered on a self-pay basis.

3) Outside/Inside Program – This is an e-commerce service hosted by SUMMIT permitting third parties to purchase both hot and cold food items for delivery to AICs in the facility. The previous vendor ran a similar program before losing their contract with the county. A commission on sales from this program is paid to the county at a rate of 10% and goes directly into the Inmate Welfare Fund.

4) Fresh Express – This represents additional foods an AIC may purchase using their own funds. Again, the previous vendor ran a similar program in the facility. SUMMIT will pay a commission on sales to the county at a rate of 10% and those monies go directly to the Inmate Welfare Fund.

Revised Date 08/06/2018
MEMORANDUM

To: Linn County Board of Commissioners
From: Captain Andy Franklin
Date: November 22, 2022
Re: Resolution & Order No. 2022-402 (Grant No. 22-249); Homeland Security Grant

The Linn County Sheriff's Office received a $60,110 Homeland Security Grant from the Oregon Department of Emergency Management Homeland Security Grant Program. The grant is for a new power system for our Cougar Rock Communications Site. The grant will fund the purchase and installation of a new 25kw generator and a solar array to replace the outdated thermoelectric generator currently installed at the location. This grant will end September 30, 2024.
Agenda Summary: EMPG Grant 22-521

To: Board of Commissioners

From: Ric Lentz – Linn County Emergency Manager

Date: 11/22/2022

Re: Resolution & Order No. 2022-406

The following item is scheduled to be heard on 11/22/2022:

Resolution & Order 2022-406: The Emergency Management Performance Grant (EMPG) has historically funded the Emergency Management Program at the Linn County Sheriff's Office. The grant is through FEMA, and the funding is awarded through the Oregon Department of Emergency Management. This grant program is renewed once each year and requires the board of commissioner's signature. The funding period started on July 1, 2022, and ends on June 30, 2023.

Financial Impact: The EMPG funds approximately 50% of the staff costs for emergency management personnel at the Sheriff’s Office.
REPORT TO COMMISSIONERS
Update for October 2022

Submitted by Torri Lynn; Juvenile Department Director

Detention

Benton: 4 youth were held for 8 total of days of care, 2 females and 2 males.
Total Admissions to Detention = 4
Average Length of Stay = 2.0 days
Average Daily Population = 0.26 youth

Linn: 30 youth were held for 305 total of days of care, 10 females and 20 males.
Total Admissions to Detention = 34
Average Length of Stay = 8.97 days
Average Daily Population = 9.84 youth

Lincoln 3 youth were held for 23 total days of care, 0 females and 3 males
Total Admissions to Detention = 5
Average Length of Stay = 4.60 days
Average Daily Population = 0.74 youth

Time for Change Program:

Probation

The Juvenile Department received 43 referrals during the month of October 2022.

Of the 43 referrals, 10 represent dependency, 14 status and 18 criminal.

There are currently 182 youth in the Probation Unit either on probation or pending court with 43 of those being assessed high-risk.

There are currently 76 youth under the Community Programs Unit serving on informal probation and the Intervention Specialist is currently serving 93 youth. 88 of those youth are from the community with no involvement with law enforcement.
Victim Advocate is serving 69.

Cases Unassigned: 25

OYA Cases: 48

**Work Crew**

Tier 1 – 14 youth completed 209.50 hours of community service in 13 project days. In 2021 4 youth completed 87.25 hours of service during the same time period.

Tier 2 – 17 youth completed 317.00 hours of work crew in 16 project days. In 2021 15 youth completed 268.50 hours of service during the same time period.

**Miscellaneous Business -**

6 youth completed a round of heavy equipment certification training. This week long training provides them with certifications on 4 different pieces of heavy equipment.
Linn County Juvenile Department
OCTOBER 2022 Statistics

Note: Person, Property & Drug Crimes are at the ALLEGATION level.

Person to Person Crimes within a 12 month period

<table>
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<tr>
<th>Month</th>
<th>Criminal Allegations</th>
<th>Youth</th>
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<td>Oct</td>
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CRIMES
Current: 82
Last: 61
Difference: 21

YOUTH
Current: 74
Last: 52
Difference: 22

Property Crimes within a 12 month period

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CRIMES
Current: 82
Last: 34
Difference: 48

YOUTH
Current: 73
Last: 33
Difference: 40

Drug and Alcohol Offenses within a 12 month period

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CRIMES
Current: 48
Last: 60
Difference: -12

YOUTH
Current: 44
Last: 58
Difference: -14
Resolution and Order No. 2022-386

An Intergovernmental Agreement for the Linn County Juvenile Work Crew Program between the USDA Forest Service, Pacific Northwest Region and Linn County
Contract modification from $12,850 to $22,850 adding an additional $10,000

RO 2022-386 modifies a current agreement adding an additional $10,000 for the Linn County Juvenile Department Work Services Program to complete projects identified by the Forest Service Pacific Northwest Region under an extended date for completion.

Resolution and Order 2022-395

Amendment No. 1
Intergovernmental Agreement between the Oregon Youth Authority and Linn County for Juvenile Services

$8750.00 to $17,500

This amendment from the Oregon Youth Authority provides additional funding for the second year of the biennium for Individualized Services, one of three funding streams which comes to the juvenile department through the Oregon Youth Authority.

Individualized Services monies used by the juvenile department to primarily fund juvenile sex offender out-patient services. These monies are used to supplement payments for services not covered by the Oregon Health Plan or private insurance.
November 22, 2022 Agenda Item

To: Board of Commissioners

From: Reagan Maudlin, Linn County Special/Rural Transportation Coordinator

Date: November 22, 2022

RE: Resolution & Order 2022-400 - TAC recommendations to update TAC Bylaws

Recommendation:

It is respectfully requested that the Board of Commissioners for Linn County review and approve all TAC recommended changes to the TAC bylaws as prepared in exhibit 1. The changes to the bylaws are prompted by changes in OAR 732-040-0030 “Advisory Committees” and OAR 732-040-0035 “Advisory Committee Composition.” In addition to the edits for compliance with the OARs, the TAC has recommended to include language allowing for sanctioned use of remote meeting tools.

Summary of changes:

a) Include use of the term “Sub-Recipient”
b) Update OAR reference for public notice of bylaws, minutes, and meeting notices
c) Include the following demographics in committee composition:
   a. Veterans
   b. Black, indigenous, and people of color
d) Update the required composition of the TAC who represent certain demographics
e) Change references of “STF” to reflect “STIF” (merger)
f) Update age of “senior” and “elderly” to reflect “65” years of age or older.
g) Include “Meetings may be held using remote, electronic, or teleconference options.”
h) Reflect remote options for sanctioned voting
i) Reflect remote options in minutes requirements
j) Formatting changes for clarity
Memorandum

Date: 11/17/2022
To: Linn County Board of Commissioners
From: Wayne Mink, Roadmaster
RE: Background Information for Agenda Items – 11/22/2022

The Road Department has the following items on the Board of Commissioners agenda for the weekly meeting on November 17, 2022. The following is a brief description of the items.

Resolution & Order 2022-329 – Acceptance of a Permanent Easement – Dever-Conner Drive, Tax Lot 101
This is a Resolution & Order to accept a permanent easement along Dever-Conner Drive for the Hoefer Drive-Dever Conner Drive Intersection Improvement project. Grantor is GWM Trucking LLC. Easement cost is $200.

Resolution & Order 2022-393 – Change Order No. 3 for the Mill City Downtown Revitalization Project
This is a Resolution & Order to approve Change Order Number 3 to the contract between Linn County and North Santiam Paving Co. This change order is for the work to install storm sewer pipe that was in conflict with an existing waterline. The additional cost to the contract is $8,427.79.

Resolution & Order 2022-405 – Delegation of Authority, Gasoline Powered Service Truck
This is a Resolution & Order to approve a delegation of authority to the Roadmaster for the purchase of a Chevrolet gasoline powered service truck from Power Auto Inc. dba Power Chevrolet in the amount of $63,712.84.

We request your approval.
To: Board of Commissioners

From: Linn County Treasurer/Budget Officer

Date: NOV 22ND, 2022

Re: Order # 2022-399

Order #2022-399 is a request from Diana Denham from the Health Department. She is asking to transfer money from contingency to cover the costs of Code Enforcement cleanup with Planning. This is so they can pay it out this year.

Financial Impact. There is no financial impact.