



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
LINN COUNTY COURTHOUSE – ROOM 200
TUESDAY, MARCH 26, 2024**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, March 26, 2024.

Those present at various times for the matters as indicated below were: Michelle Duncan, Linn County Sheriff; Andy Franklin, Captain Support Services Division, Linn County Sheriff's Office; Kevin Husk, Linn County Juvenile Detention Manager; Reagan Maudlin, Linn County Special/Rural Transportation Coordinator; Wayne Mink, Linn County Roadmaster; Steve Wills, Linn County Planning and Building Director; Alyssa Boles, Planning Manager, Linn County Planning and Building Department; Kate Bentz, Associate Planner, Linn County Planning and Building Department; Michelle Hawkins, Linn County Treasurer; Dee Baley-Hyder, Linn County Veterans Services Officer; Stacey Whaley, Linn County Parks and Recreation Director; Kevan McCulloch, Deputy County Attorney for Linn County; Alex Paul, Linn County Communications Officer and Shayla Escudero, Reporter for Democrat-Herald.

1, 2, 3. At 9:30 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair and Commissioner Sherrie Sprenger were present, as well as, Darrin Lane, Linn County Administrative Officer and Marsha Meyer, Recorder for the Board of Commissioners. Will Tucker, Vice-Chair, was excused.

4. Approval of Agenda.

Action – Commissioner Sprenger moved to approve the agenda. The vote was called. The motion passed.

5. Approval of the March 19, 2024 Commissioners' Meeting Minutes.

Action – Commissioner Sprenger moved approve the March 19, 2024 Commissioners' Meeting Minutes. The vote was called. The motion passed.

6. Sheriff's Office – Michelle Duncan, Linn County Sheriff.

Andy Franklin, Captain Support Services Division, Linn County Sheriff's Office provided background information regarding the following items.

A. Resolution & Order 2024-089 adopting a new classification for Sergeant-Support Services Division (Management/Exempt – Pay Range 18) (SO).

Action – Commissioner Sprenger moved to approve Resolution & Order 2024-089. The vote was called. The motion passed.

B. Resolution & Order 2024-090 adopting a new classification for Fleet Services Deputy (DSA – Pay Range 15).

Action – Commissioner Sprenger moved to approve Resolution & Order 2024-090. The vote was called. The motion passed.

C. Resolution & Order 2024-091 amending a classification and title from Emergency Services Lieutenant to Emergency Manager (Management/Exempt – Pay Range 20) (SO).

Action – Commissioner Sprenger moved to approve Resolution & Order 2024-091. The vote was called. The motion passed.

D. Resolution & Order 2024-107 approving a Part-Time Temporary Employment Agreement for a Corrections Deputy.

Action – Commissioner Sprenger moved to approve Resolution & Order 2024-107. The vote was called. The motion passed.

7. Reports of Staff and Committees:

A. Juvenile Department Update – Kevin Husk, Linn County Juvenile Detention Manager.

Mr. Husk provided the Board with a Juvenile Department Update for the month of February, 2024. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

1. Resolution & Order 2024-104 amending a classification and title from Juvenile Department Office Manager to Juvenile Department Office/Financial Manager and amending the Pay Range from 17 to 22 (Management/Exempt – Pay Range 22).

Action – Commissioner Sprenger moved to approve Resolution & Order 2024-104. The vote was called. The motion passed.

2. Resolution & Order 2024-105 amending a classification for Juvenile Detention Manager and amending the Pay Range from 20 to 22 (Management/Exempt – Pay Range 22).

Action – Commissioner Sprenger moved to approve Resolution & Order 2024-105. The vote was called. The motion passed.

3. Resolution & Order 2024-106 amending a classification and title from Supervising Juvenile Probation Officer to Juvenile Department Program Manager and amending the Pay Range from 20 to 22 (Management/Exempt – Pay Range 22).

Action – Commissioner Sprenger moved to approve Resolution & Order 2024-106. The vote was called. The motion passed.

8. Special Transportation – Reagan Maudlin, Linn County Special/Rural Transportation Coordinator.

Ms. Maudlin provided background information on the following item.

A. Resolution & Order 2024-112 approving a Grant Agreement for the Rural Veteran Healthcare Transportation Grant Funds Agreement No. 35657 between the State of Oregon, Oregon Department of Transportation and Linn County and delegating authority to execute originals.

Action – Commissioner Sprenger moved to approve Resolution & Order 2024-112.

Commissioner Nyquist asked if Linn County's Veterans Services Office supported this Agreement and Ms. Maudlin stated that they did.

The vote was called. The motion passed.

9. Road Department – Wayne Mink, Linn County Roadmaster.

Mr. Mink provided background information on the following items.

A. Resolution & Order 2024-099 accepting and recording certain real property granted to Linn County for road purposes (County Road Number 0011, Seven Mile Lane).

Action Take Below.

B. Resolution & Order 2024-100 accepting and recording certain real property granted to Linn County for road purposes (County Road Number 0011, Seven Mile Lane).

Action – Commissioner Sprenger moved to approve Resolution & Orders 2024-099 and 100. The vote was called. The motion passed unanimously.

C. Resolution & Order 2024-111 authorizing publication of a Bid Advertisement and setting a Bid Opening for the Seven Mile Lane Left Turn Lane Paving Project.

Action – Commissioner Sprenger moved to approve Resolution & Order 2024-111. The vote was called. The motion passed.

10. Planning and Building Department – Steve Wills, Linn County Planning and Building Director.

Kate Bentz, Associate Planner, Linn County Planning and Building Department presented the following item to the Board and provided background information.

A. Resolution & Order 2024-103 adopting the Linn County Community Wildfire Protection Plan.

Action – Commissioner Sprenger moved to approve Resolution & Order 2024-103.

Commissioner Nyquist stated that he would vote on this item and commended everyone for their work.

He acknowledged that the Plan was probably absent of any guidance to the Oregon Department of Forestry or any other state and federal partners regarding forest practices and the loading of fuels on property owned by them. Commissioner Nyquist stated that, certainly, all areas east of Albany and in the Santiam Canyon area could be impacted by what many believe is mis-management in the way of loading fuels and the potential for substantial harm to the residents of east Linn County. Having said that, Commissioner Nyquist stated that he would support the Plan.

The vote was called. The motion passed.

11. Treasurer's Office – Michelle Hawkins, Linn County Treasurer.

A. Order 2024-119 accepting an expenditure and a revenue increase within the Health Fund, \$500,000.

Action – Commissioner Sprenger moved to approve Order 2024-119. The vote was called. The motion passed.

B. Order 2024-124 accepting an expenditure within the General Fund, \$120,000.

Action – Commissioner Sprenger moved to approve Order 2024-124. The vote was called. The motion passed.

12. Correspondence: There was no correspondence to come before the Board.

13. Special Orders:

A. Personnel Action Forms.

Action – Commissioner Sprenger moved to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed.

B. Resolution 2024-092 approving a vacancy on the Linn County Transportation Advisory Committee.

Action – Commissioner Sprenger moved to approve Resolution 2024-092. The vote was called. The motion passed.

C. Resolution 2024-093 reappointing members to the Community Services Consortium Community Action Advisory Council (CAAC).

Action – Commissioner Sprenger moved to approve Resolution 2024-093. The vote was called. The motion passed.

D. Resolution 2024-094 appointing and reappointing members and designating a vacancy on the Linn County Alcohol and Drug Planning Committee.

Action – Commissioner Sprenger moved to approve Resolution 2024-094. The vote was called. The motion passed.

E. Resolution 2024-095 reappointing a member on the Linn-Benton Housing Authority.

Action – Commissioner Sprenger moved to approve Resolution 2024-095. The vote was called. The motion passed.

F. Resolution 2024-096 appointing and reappointing members and designating a vacancy on the Linn County Linn Local Advisory Committee.

Action – Commissioner Sprenger moved to approve Resolution 2024-096. The vote was called. The motion passed.

G. Resolution 2024-097 reappointing members to the Mental Health Advisory Board.

Action – Commissioner Sprenger moved to approve Resolution 2024-097. The vote was called. The motion passed.

H. Resolution 2024-098 reappointing members on the Linn County Planning Commission.

Action – Commissioner Sprenger moved to approve Resolution 2024-098. The vote was called. The motion passed.

I. Resolution 2024-101 reappointing members and designating a vacancy on the Linn County Historic Resource Commission.

Action – Commissioner Sprenger moved to approve Resolution 2024-101. The vote was called. The motion passed.

J. Resolution 2024-113 reappointing members to the Linn County Compensation Board.

Action – Commissioner Sprenger moved to approve Resolution 2024-113. The vote was called. The motion passed.

Darrin Lane, Linn County Administrative Officer, provided background information on the following item.

K. Resolution & Order 2024-110 approving an Intergovernmental Agreement for mediation services between the State of Oregon and Linn County and delegating authority to execute originals.

Mr. Lane stated that the Linn County Circuit Court would hire a mediator and Linn County would reimburse them for the cost.

Action – Commissioner Sprenger moved to approve Resolution & Order 2024-110. The vote was called. The motion passed.

L. Resolution & Order 2024-115 amending a classification for Chief Appraiser and amending the Pay Range from 21 to 22 (Management/Exempt – Pay Range 22).

Action Taken Below.

M. Resolution & Order 2024-116 amending a classification and title from Chief Deputy to Senior Assessment Deputy and amending the Pay Range from 15 to 17 (Management/Exempt – Pay Range 17).

Action Taken Below.

N. Resolution & Order 2024-118 amending a classification for Senior Tax Deputy and amending the Pay Range from 15 to 16 (Management/Exempt – Pay Range 16).

Action – Commissioner Sprenger moved to approve Resolution & Orders 2024-115, 116 and 118. The vote was called. The motion passed.

14. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars.


15. New Business: There was no new business to come before the Board.

16. Announcements: There was no announcements.

17. Business from the Public (3-minute limit per speaker): There was no one present from the public wishing to use this forum neither in person or telephonically.

18. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 9:51 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. on Tuesday, April 2, 2024.


_____, Recorder
For Board of Commissioners
Marsha Meyer

LINN COUNTY BOARD OF COMMISSIONERS



Roger Nyquist, Chair



William C. Tucker, Vice-Chair



Sherrie Sprenger, Commissioner

Date 4-2-2024